

SEVENOAKS DISTRICT KENT LOCALITY BOARD
06 March 2013 at 7.00 pm
Conference Room, Argyle Road, Sevenoaks

AGENDA

Membership

Chairman: Cllr. Fleming

Vice-Chairman: Cllr. Brookbank

District Councillors Members

Cllrs. Mrs. Bosley, Ms. Chetram, Clark, Davison, Ramsay and Searles

The County Councillors for the 7 County Electoral Divisions representing the Sevenoaks District:

County Cllrs. Brazier, Chard, Gough, Lake, London and Parry

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence		
1. Minutes	(Pages 1 - 6)	
Minutes of the meeting of the Board held on 9 January 2013.		
2. Declarations of Interest		
Any interests not already registered		
3. Actions from the last meeting of the Board (attached)	(Pages 7 - 8)	
4. Education		
5. Health		
Verbal update.		
6. Youth Commissioning		
Information from CXK regarding rural provision.		
7. Troubled Families		
Verbal update.		
8. Community Plan	(Pages 9 - 92)	
Consideration of the draft Community Plan attached.		

EXEMPT ITEMS

(At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)

SEVENOAKS DISTRICT KENT LOCALITY BOARD

Minutes of the meeting held on 9 January 2013 commencing at 7.00 pm

Present: Cllr. Fleming (Chairman)

Cllr. Brookbank (Vice-Chairman)

Cllrs. Brazier, Chard, Clark, Davison, Gough, Lake, (John) London, Parry and Ramsay

Apologies for absence were received from Cllrs. Mrs. Bosley and Searles

Cllrs. Mrs. Davison, Edwards-Winsor and Mrs. Parkin were also present.

23. Minutes

It was clarified that the name of the Kent County Council (KCC) Cabinet Member for Education, Learning and skills was Mike Whiting.

Cllr. Davison also stated that the Eden Centre would not have been open at the time of the last meeting but may have been open by 2 January 2013 when the Library Sub-Group visited it.

Resolved: That the minutes of the meeting of the Sevenoaks District Kent Locality Board held on 21 November 2012, as amended, be approved and signed by the Chairman as a correct record.

24. Declarations of Interest

There were no declarations of interest.

25. Actions from the last meeting of the Committee (attached)

Action 1

Dot maps showing where the attendees of Orchards Academy, Hextable School and Knole Academy came from would be provided to the Board after the meeting. The Chairman asked that such maps be circulated to Members electronically.

Action 1: The Sevenoaks District Council (SDC) Head of Community Development to circulate these dot maps to Members of the Board electronically.

Action 2

Following a request from the Chairman, the Board agreed to allow non-Members of the Board to become Members of the Education Sub-Group. The Chairman confirmed he would investigate other District Councillors who would want to join the Sub-Group.

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Action 3

This completed action was noted.

Action 4

This action was discussed under minute item 29.

26. Education

A Member enquired what the terms of reference would be for the Education Sub-Group. The SDC Head of Community Development suggested that KCC might provide these in line with similar groups being set up across the County. The Member proposed that the Sub-Groups also be allowed to consider any impacts related to adjoining districts.

27. Health

The first meeting of the West Kent Health and Wellbeing Board was to be held on 15 January 2013 and would mostly be an exploratory meeting. The Sevenoaks area had been asked to provide 2 District Councillors and 1 County Member.

The County Council would be holding a workshop on health inequalities on 10th January 2013 provided by Professor Chris Bentley who was an expert in the field and was involved in the Marmot Review.

On 25 January 2013 there would be a similar workshop to discuss health inequalities in the whole Sevenoaks District. This meeting will be open to all Members and agencies. Details would be sent out to all Members of the Board.

In response to a question Officers confirmed they did not have information about the definite boundary between the West Kent and Weald and the Dartford, Gravesham and Swanley Health and Wellbeing Boards. It was likely that Otford would be to the north and Shoreham and Knockholt to the south. It was noted that these boundaries aimed to reflect CCG boundaries and that Otford Surgery was the northernmost surgery in the West Kent and Weald CCG. KCC were trying to confirm this information.

It was noted that the CCGs were at differing stages of development, but West Kent seemed to be at the forefront. The Chairman felt it was a shame that they were progressing at differing speeds in the different parts of the District.

28. Libraries

The KCC Project Manger of Libraries, Registration and Archives reported that discussions had begun regarding future service provision for each library in the District and this included discussions with the local parish or town council. In many cases partners had been sought to share library buildings. In Kemsing the tennis academy had shown interest in moving in and Westerham Town Council was exploring sponsors. Dunton Green Parish Council had considered provision in the new community centre but felt that the building would not be big enough and in the case of Sevenoaks Library the building was already shared with the Gallery, Museum and Citizens Advice Bureau. Otford Library

was exploring opening outside of regular times. Officers were asked to ensure that local Members were informed when such meetings were held in future.

The new Edenbridge Library had opened on 2 January 2013 and stocks were already comparable to previous provision. It was thought that management of the Eden Centre may move away from the County Council and it was noted this could affect the process for agreeing partners to join. Work had begun on deciding the final management arrangements for the Centre.

The site of the former library had been put on the open market with a local agent. Further details on the future of the site could be provided by the KCC Property Department on request. A Member advised he had been told differently when contacted by KCC to say that a 6 week consultation was still necessary on the old site.

Officers invited suggestions from Members of the Board on future service provision.

29. Youth

In light of Members' concerns at the last meeting regarding the evaluation and award of contracts to deliver youth services across the District, the KCC Director of Service Improvement confirmed that some very general information had been sent to Members soon after the meeting which related to awarding the contracts across the County. She had since identified further information about the awarding of individual contracts which could be disclosed to Members. This would include information about the types of service to be provided but would not include the value of the contracts as this information would still be sensitive. Further, it was only once the contracts had been awarded that local negotiations were taking place for the detail of service provision.

The Chairman, with support of other Members advised he did not consider the value of tenders to be confidential after they had been awarded and asked that the KCC Director of Service Improvement reconsider this aspect. He was still unclear on what basis the contracts had been awarded beyond the three questions the Locality Board had been asked to consider.

A Member informed the Officer of his concern for the provision of the Sevenoaks Isolated and Rural Areas contract. The service was due to begin on 14 January 2013 but there was to be no continuity between this and the former Hartley, Ash and West Kingsdown (HAWK) Project provision. Between ten and twelve areas had been identified for provision but it was unclear whether the HAWK sites counted as three distinct areas or just one. If it were one it could lead to a significant reduction in service. Following a meeting between the existing and new providers (CXK and Kent Children's Fund Network) it had been discovered there had been no procurement of vehicles and staff interviews were only just taking place. There was also concern about the lack of structured engagement with young people.

These concerns were echoed by other Members of the Board. They noted the contracts had been awarded in November 2012 but there was still a lack of detail. The delays in preparing and procuring were too long.

The Director of Service Improvement advised that some delays could be caused by employment law matters and where a new service was taking over an existing building

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the process had been more simple. The bids had been strong in showing how they would engage with young people. The SDC Head of Community Development added that CXK were happy to engage regarding the details of provision.

It was felt that any information available should be disclosed to Members as soon as possible rather than wait until the following meeting. Subject to the information arising from this being satisfactory, the KCC Head of Integrated Youth was to be invited to a future meeting to answer Members' questions.

Action 2: The KCC Director of Service Improvement to provide as much information as possible concerning the award of contracts and details of future youth service provision in the District.

Action 3: The KCC Head of Integrated Youth to be invited to a future meeting of the Locality Board.

Action 4: The SDC Head of Community Development to meet with CXK to discuss future provision in the District.

Members did comment that provision in Edenbridge seemed to be going well because of the continuity and that the Sevenoaks Town Youth Council was very happy with the new service.

30. Troubled Families

The SDC Head of Community Development informed Members that the Board was continuing to bid for funding. On 1 February 2013 the new Troubled Family Co-Ordinator would be in place.

All data had now been collected in preparation for the programme but Officers were still looking at how to record future data in order to show an audit trail of delivery. More progress was also required on worklessness aspects, in particular referrals from Jobcentre Plus. The final total number of families to work with in the District was 42.

The Chairman said that there had been a suggestion the programme ought be given an alternative name He hoped Members joined him in feeling that the programme should adhere to the national 'Troubled Families' title so as to show how the national programme was being delivered locally.

31. Community Plan

The SDC Head of Community Development introduced the draft Sevenoaks District Community Plan (2013-2028) which was currently a public consultation document. The Plan was based on data and the views of consultees and it set out the wide range of parties which had already been consulted including the Locality Board itself, Members, Town and Parish Council, local residents, businesses and several harder to reach groups. Members' views were now sought on the draft document.

The Board agreed with the aspirations of the Community Plan as a strategic document but it was suggested that the real complication will be in measuring output. Officers confirmed that partners had been asked for suggestions on appropriate measurements

and the deadline for responses was soon. It was proposed that the Board identify some priorities for which stretched targets could be applied so as to try to achieve more.

A Member recommended to Officers that they include the close rail connectivity Sevenoaks has with London and that transport problems may often be linked to difficulties at London Bridge station.

The Chairman reminded the Board that they would be the body with primary responsibility for the Community Plan, including performance.. It was suggested that they keep a high level overview with performance indicator monitoring to be provided twice a year, looking forwards and backwards. A Member commented that Officers were accustomed to detailed monitoring of the existing Community Plan and he assumed that this would continue.

The closing date for comments on the Community Plan was 15 February 2013. At the next meeting the Board would see a fully-formed copy of the Plan with success measures included. Members could then further discuss how the Plan should be delivered.

DATE OF FORTHCOMING MEETINGS

Wednesday 6 March 2013

THE MEETING WAS CONCLUDED AT 8.28 PM

CHAIRMAN

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ACTIONS FROM THE MEETING HELD ON 09.01.13			
Action	Description	Status and last updated	Contact Officer
ACTION 1	The Sevenoaks District Council (SDC) Head of Community Development to circulate these dot maps to Members of the Board electronically	Dot maps were uploaded and an email notification sent on 24.01.13	Lesley Bowles
ACTION 2	The KCC Director of Service Improvement to provide as much information as possible concerning the award of contracts and details of future youth service provision in the District		
ACTION 3	The KCC Head of Integrated Youth to be invited to a future meeting of the Locality Board.		
ACTION 4	The SDC Head of Community Development to meet with CXK to discuss future provision in the District.		

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REPORT TO THE SEVENOAKS KENT LOCALITY BOARD – 6TH MARCH 2013

SEVENOAKS DISTRICT COMMUNITY PLAN 2013-2016 AND 15 YEAR VISION

Status: For consideration

Executive Summary: This report attaches the draft three year Community Plan and fifteen year vision. The document and its supporting Action Plan have been developed following comprehensive consultation with Members, residents, a wide range of voluntary and community organisations and partner agencies.

The Locality Board approved the public consultation draft of the Plan in December 2012. The results of the public consultation are appended and have been taken into consideration in the final draft. The Action Plan and the associated performance monitoring are the result of discussion with partner agencies about realistic delivery of the aspirations in the Community Plan.

Head of Service Sevenoaks District Council
Head of Community Development – Lesley Bowles

Recommendation. Members are asked to consider and comment on the draft Community Plan and its supporting Action Plan before partner agencies are invited to sign off the document.

Introduction

- 1) The current three year Community Plan and fifteen year vision expire in March 2013. Whilst the District Council is responsible for co-ordinating this work, the Community Plan is a multi-agency strategy, delivered in partnership with many agencies and therefore covers a wide range of issues and services.
- 2) The Terms of Reference of the Locality Board include responsibility for looking forward to and steering the new Community Plan. A multi-agency Officer Delivery

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Group is responsible for the delivery of the Community Plan and reporting progress to the Board.

- 3) A thorough consultation programme took place during the second half of 2012 which helped to identify local priorities. The consultation together with examination of local data informed the public consultation draft submitted to the Locality Board at its December meeting. The public consultation document was published at the beginning of January 2013.
- 4) Comments received as a result of the public consultation document are summarised at Appendix A.
- 5) A draft fifteen year Community Plan vision and three year action plan has been compiled and is attached at Appendix B.

Proposed timetable

The proposed timetable is as follows:

	Date of meeting	
Public consultation starts	24 th Dec 2012	Consultation with partner agencies
SDC Social Affairs Select Committee consultation	22 nd January 2013	
Public consultation ends	15 th Feb 2013	
Locality Board – final draft	6 th March 2013	
SDC Social Affairs – final draft	26 th March 2013	
SDC Cabinet – final document	11 th April 2013	
SDC Council – final document	23 rd April 2013	

Key Implications

Financial

Delivery of the Community Plan is through each agency's own resources. In some cases, work will be dependent upon external funding sources and appropriate funding bids will be made.

Community Impact and Outcomes

The Community Plan is based upon the results of consultation with the community, including its harder to reach groups, partner agencies and other stakeholders. It also reflects community needs identified through local data.

Legal, Human Rights etc.

Part I of the Local Government Act 2000 places a duty on local authorities to prepare a community strategy for promoting and improving the economic, social and environmental well-being of their area and contributing to the achievement of sustainable development in the UK.

Value For Money and Asset Management

Use of the website and electronic mail will considerably reduce the cost of the production of the Community Plan

Equality Impacts

An equality impact assessment has been completed and is attached at Appendix C.

Sustainability Checklist

A sustainability checklist has been completed and is attached at Appendix D.

RISK ASSESSMENT STATEMENT

Risk	Mitigation
The Community Plan is an aspirational document which reflects the needs and desires of the community. Whilst every effort has been made to identify realistic targets, outcomes rely on the continued input of a range of agencies working together, along with the goodwill of communities and voluntary organisations.	Regular quarterly monitoring of the Community Plan will identify at an early stage outcomes that may not be delivered so that alternative strategies or revised targets can be agreed.

Appendices

Appendix A – Consultation summary

Appendix B – draft Community Plan

Appendix C – Equality Impact Assessment

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Appendix D - Sustainability checklist

Contact Officer(s):

Lesley Bowles, ext 7335, Alan Whiting, ext 7446

ROBIN HALES

Chief Executive

Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Liz Jarvis, Chair of Trustees	Domestic Abuse Volunteer Support Services	<p>Welcomes inclusion of Domestic abuse in the document. While a reduction in repeat incidents can be a measure of success, it is also vital to support those vulnerable individuals who never actually report an incident.</p>	<p>The Domestic Abuse Action Plan which sits underneath the Community Safety Partnership will deal with the detail which sits behind strategic Domestic Abuse target in the Community Plan</p>
Alison de Jager, Parish Clerk	Ash Cum Ridley Parish Council	<p>More visible policing, access to hospitals, including North Downs AONB - is there a case for extending it? Ensure links with Neighbourhood Plans and NHS Dentists</p>	<p>Policing and access to health services are included in the plan. The Sustainable Economy priority 1 "Reduce the need to travel and promote and improve access to key local services and to public and community transport" sets out what we can do in terms of planning policy and infrastructure to improve access to key local services. The Health Action Team have just started to consider links with Dentists and CCGs have targets around Pharmacies and Dentists.</p>
Cllr Christine Rogowska	Brasted Parish Council	<p>Support PCSO, rural broadband, mobile and telephone signals, clean play areas for children and access point to M25 and NHS Dentists</p>	<p>Work with PCSOs will feature in the supporting Community Safety Strategy and Action Plan. Broadband is included in the Dynamic Economy section of the Plan. The Sevenoaks District Local Transport Strategy implementation plan and KCCs strategic aims in "Growth without Gridlock" are reflected in the action plan. NHS Dentists will be considered by Clinical Commissioning Groups and the Health Action Team at an appropriate stage.</p>

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Mr D Johnson	Chevening Parish Council	Action plan is generic with no measurable targets, no housing for keyworkers, publishing date of plan will conflict with Parish led Plan and why were Parish Plan Steering group not consulted	Measurable targets now included as part of the consultation process was for partners to provide this information. Plan will be published in April and is a strategic plan covering the whole District and will not detract from any Parish led Plan. Town and Parish Council's were consulted, initially as a group then individually as part of the Public consultation. Details of the public consultation were also released through press releases, tweets and put on the website so that all community organisations could comment.
Mr M Ryan, Chairman of Chevening Parish Plan Steering Group	Chevening Parish Plan Steering Group	68 page detailed Parish Plan responses received and not included as an Appendix as they are too detailed and area specific.	The Leader of the Council has responded to both Chevening Parish Council and Chevening Parish Plan Steering Group. Parish and Town Council's were fully consulted and all members of the public have had the opportunity to give their views both during the District wide Community Plan and consultation at various locations in the District wide public consultation. The Community Plan is strategic in its nature and covers the priorities for the whole District. While these take into account needs of local areas, the Community Plan is not the appropriate place to capture this level of detail. In addition, the Community Plan supports District level support of Parish and Neighbourhood Plans. Parish and Community Plans should be complementary as the Parish Plans will help to achieve at a local level, some of the District wide issues and priorities set out the District wide community plan.

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Sarah Gow	CXK	Contributions to targets in plan from CXK perspective	NEETs target delivery incorporated within Dynamic Economy action plan
Tracy Godden, Parish Clerk	Dunton Green Parish Council	No comments to make	No comments
Mrs C Lane	Edenbridge Town Council	Supportive of overall priorities; action plan needed; conflict between PCC model for "demand led Policing" and community desire to "ensure visibility of Neighbourhood Police in their local communities"; concern about positioning of Town and Parish Councils in the introduction (pg. 6) as Town and Parish Councils are not responsible for delivering the Plan.	The reference to town and parish councils is an acknowledgement of the work that they already do rather than any suggestion that they should have responsibility for delivery of the Community Plan.
Parish Office	Eynsford Parish Council	Concerns about Neighbourhood Policing, creating care homes for elderly, taking services to older people, improving local public transport networks, recycling and improving broadband	All key issues from Parish Council workshops have been considered and included in the Community Plan action plan. The LDF Core Strategy includes a infrastructure plan which is monitored. In addition, the LDF plan does support the needs of older people and smaller households including additional extra care and sheltered housing accommodation
Nick Fenton	KCC - Families and Social Care	Minor corrections to introduction and main text in Safe and Healthy	Changes made in final draft.
Cllr Giles Bergne	Farningham Parish Council	Concern about fly tipping and highlights need to have more visible and personal Policing. Strengthening caring communities by supporting parent. Supporting rural tourism and sustainable measure and infrastructure.	All issues that arose from the Parish Council workshops have been considered and included in the Community Plan. Action plan.

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Gillian Scott-King, Parish Clerk	Halstead Parish Council	Both Council Chairman and Clerk attended the work shop in October and felt the comment sheets produced following the meeting reflected the options stated during the workshop fully and these of course were topics of important to the Parish and Town Councils. The Draft Community Plan is a well researched and presented document.	No comments.
Rebecca Spore, Property Director	KCC	Outline all agencies are working to promote prevention and support to the young, vulnerable and old and include reference to Kent Education Commissioning Plan 2012-2017. How public agencies can reduce the carbon footprint within Sevenoaks by rationalisation of buildings and by smarter green investment. Looki at town master plans for key Sevenoaks district urban centres could be outlined and also to promote some greater business development in Swanley. Comments about the changing role of Community Centres over the next 15 years	This is a forward looking plan that does look at the role all agencies have to play in delivering the plan. We do recognise the role of working together to reduce the carbon footprint, producing the Sevenoaks Climate Local action plan and sustainable buildings. The comments regarding promoting business development are already captured through references to the LDF and planning policy. The LDF does seek to safeguard existing community facilities. References to the Kent Education Commissioning Plan 2012-2017 have now been included.
Janet Davies	KCC Community Librarian	Sets out how the Library service is supporting families and children to have books in their homes and improve reading and literacy.	Reference to KCC Libraries now included in the plan.

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Name of Respondent	Organisation	Summary of response	Response
<p style="text-align: center;">Page 17</p> <p>Julie Reed</p>	<p>KCC Locality Team Manager SWK team for people with Learning disabilities</p>	<p>Reduce crime against people with learning disabilities, increase safeguarding, promote anti-bullying, develop supporting living for people with Learning Disability, improve affordable housing provision, make housing "lifelong", make information more accessible, recognise health issues of people with learning disabilities and support people with learning disabilities into employment</p>	<p>The action plan has been reviewed from the perspective of people with Learning Disabilities. In addition, discussions have been held with Simon Goldsmith from Community Futures and Athene Fenn, MENCAP who both sit on the Sevenoaks Partnership Group (for People with Learning Disabilities). It is not appropriate for the Community Plan to capture all the detail as it is a strategic document as this will be more appropriately found in detailed supporting action plans such as the Health Action Plan, the Sevenoaks Health Inequalities action plan and the Community Safety Plan. However, we have increased the references to people with learning disabilities where appropriate throughout the plan. With regard to specific suggestions regarding people with learning disabilities (PWLD), the current needs analysis of PWLD will identify any gaps in service provision. It is therefore premature to seek, for example, to give PWLD higher priority on the housing register, an 8 unit scheme in Dunton Green, etc. Lifetimes homes actions and action to complete the housing needs analysis of People with Learning Disabilities and agree/implement an action plan to address identified needs have been included.</p>

Name of Respondent	Organisation	Summary of response	Response
<p style="text-align: center;">Page 18</p> <p>Nicola McLeish</p>	<p>KCC, Families And Social Care – Strategic Commissioning</p>	<p>Welcomes supporting Older People to remain in their own home for longer, recognising the role of Children's Centres. Recognise the link between health and social care and reduce the need to travel by building housing in sustainable locations.</p>	<p>All issues reflected in the Community Plan and the role of Children's Centres recognised in the action plan.</p>

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Nick Johannssen	Kent Downs AONB	Need for overarching principle for the document and this should be sustainable development. Reference to AONBs should be made more prominent as AONB makes the areas distinctive. Make the distinction between GI and open space clear they are not the same thing and need to reference AONB Management plans and reference the SE Sustainable Tourism Project and securing Landscape Project. Reference AONB design guides, KCC Countryside Access Improvement Plan and SDC Cycle Strategy. Wish to link health work to AONB Naturally Active Project (no funding). Try to pick up economic development which draws from and supports the special characteristic of the District	The vision sets the overarching principles in that we wish to achieve a District with Safe Communities, Caring Communities, Green Environment, Healthy Environment, Dynamic Economy and Sustainable Economy. The strength of the plan is that there is a great deal of cross over between themes in that some actions support delivery of other themes. Amendment made to text in Green Environment regarding Green Infrastructure and open space are two different concepts. An action has been put in the plan to deliver the Darent Valley Landscape Partnership scheme and references to the SE Sustainable Tourism and Countryside Access Improvement Plan. Also action for SDC Cycle strategy has been made. Rural economic development issues are included within the AONB units management action plans (High Weald and Kent Downs), the LDF as well as West Kent Area Investment Framework, ion. Rural economic development will also be considered through the District Council's developing Economic Development Strategy
Nigel Cogger	Kent Integrated Youth Services (KIYS)	Contributions to targets in priority Caring 3	Where appropriate KIYS (Kent Integrated Youth Services) contribution considered and included
Stephen Walker	MOAT Housing	Provided detailed analysis of how MOAT housing can and will support the priorities in the new Community Plan	The details provided form part of other Partnership action plans, e.g. Community Safety Partnership, Health Inequalities Action Plan and Sevenoaks District Housing Action Plan. Contributions to new housing in the area will be captured as part of the monitoring.
Cllr Raikes	SDC	Include reference to the Stag within the introduction and minor corrections to text. Is GVA figure correct?	Reference to the Stag included in the introduction. Corrections in text made and GVA figure checked and correct.

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Geoff Parsons, Acting Secretary	Sevenoaks Older Peoples Forum	Comments included as Appendix A1	This is a very detailed and comprehensive comments from the Older People's Forum. The detail of all comments relating to safe will be reflected in the Community Safety Partnership's action plan 2013-14 which will include extending the use of mobile CCTV. The Community plan captures maximising the benefits to the District from the London 2012 Olympics and Paralympic Games. Strategic targets in LDF for safeguarding the green belt and making best use of previously developed land.
Linda Parter	Sevenoaks Town Council	Thanks for consulting young people at the House in the Basement. Two suggestions to improve the night time economy and support local markets.	The Sevenoaks Economic Development Action Plan will focus on the detail supporting and encouraging new businesses in the District.
Rev Ray Samme	St Peters Church, Hextable	Recognising the role churches play in delivery of the Community Plan, particularly around supporting Caring theme	The role of the Faith sector is recognised and valued. The faith sector is represented on the Locality Board Officer Delivery Group, the Troubled Families Delivery Group and Faith Sector support for all themes in the Community plan will be captured at a monitoring level where appropriate.

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Appendix A - Summary of responses to public consultation draft of the Sevenoaks District Community Plan 2013-2028

Name of Respondent	Organisation	Summary of response	Response
Cllr A McCormick	Westerham Town Council	Concern about the impact of cuts to public services, particularly Police Services. Need to recognise pockets of deprivation and to develop proactive assessments of poverty, vulnerability and isolation allowing for a better apportioning of support, funds and facilities. What can smaller locations do to attract larger-scale employers with firmer foundations for long-term success and examines the barriers to business start ups.	The Sevenoaks District Locality Board Officer Delivery Group has used its recent Development day to do a SWOT analysis on the new Community Plan priorities. As a result of the Development day, there will be some high level strategic actions developed by the Partnership to look at how we can work better together in the face of increased pressure on public services and reduced funding to deliver the priorities in the plan. Sevenoaks District Council's Economic Development Action Plan will deliver some of the outcomes in the Dynamic Economy theme and look at initiatives to support business start up and to promote the District as a good place to do businesses.
Tom Cornfield	Sevenoaks Churches Together	Concern about reduce repeat incident of domestic abuse not being right target wishes to see increased reporting of Domestic Abuse and targeting early interventions and reduce repeat victimisation	Domestic Abuse Action plan reflected in the Community Plan action plan.
National Landlords Association	National Landlords Association	Supportive comments which set out areas where the NLA would like to work with the Council	The role of the NLA is already captured through the Sevenoaks District Housing Strategy.

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Sevenoaks District Community Plan Our Vision for the next 15 years (2013-2028)



Making it Happen - *together*

Sevenoaks District Community Plan

Our vision for the next 15 years

The Community Plan creates a long-term, sustainable vision for the Sevenoaks District and sets out the community's priorities for action. It reflects what people have told us is important to them.

The current Community Plan will come to an end in April 2013.

We are pleased to present a new vision for the Sevenoaks District for the next 15 years, which is the result of widespread consultation with local people and our partners. The Community Plan is the result of many agencies working together and will be delivered in partnership with those agencies.

We are delighted that 95% of people who responded to our survey supported the existing Community Plan vision and felt it was still relevant. However, we have taken into account the feedback you have given us to make the vision more relevant to the next 15 years.

The Vision:

We want Sevenoaks District to be a place with:

- **Safe Communities:** a safer place to live, work and travel
- **Caring Communities:** children are enabled to have the best start and people can be supported to lead independent and fulfilling lives
- **Green Environment:** people can enjoy clean and high quality urban and rural environments
- **Healthy Environment:** people can have healthy lifestyles, access to quality healthcare and health inequalities are reduced.
- **Dynamic Economy:** a thriving local economy where businesses flourish, where people have skills for employment and tourism is supported
- **Sustainable Economy:** people can live, work and travel more easily and are empowered to shape their communities

This vision is supported by an action plan which responds to the priorities for the next three years.

The Community Plan is delivered by the District and County Councils, the health service, the police, the fire service and housing associations together with voluntary groups, businesses and faith representatives who are all committed to delivering the vision for Sevenoaks District for the next 15 years set out in this document. Other partners, including Town and Parish Councils, will be closely involved in delivering projects at a local level together with many businesses, community, voluntary and faith groups.

We would like to thank everybody who took the time to give us their views and who will be involved in helping to deliver the Community Plan.

Cllr Peter Fleming
Chairman of the Sevenoaks Locality Board
Leader of Sevenoaks District Council

Our Partners

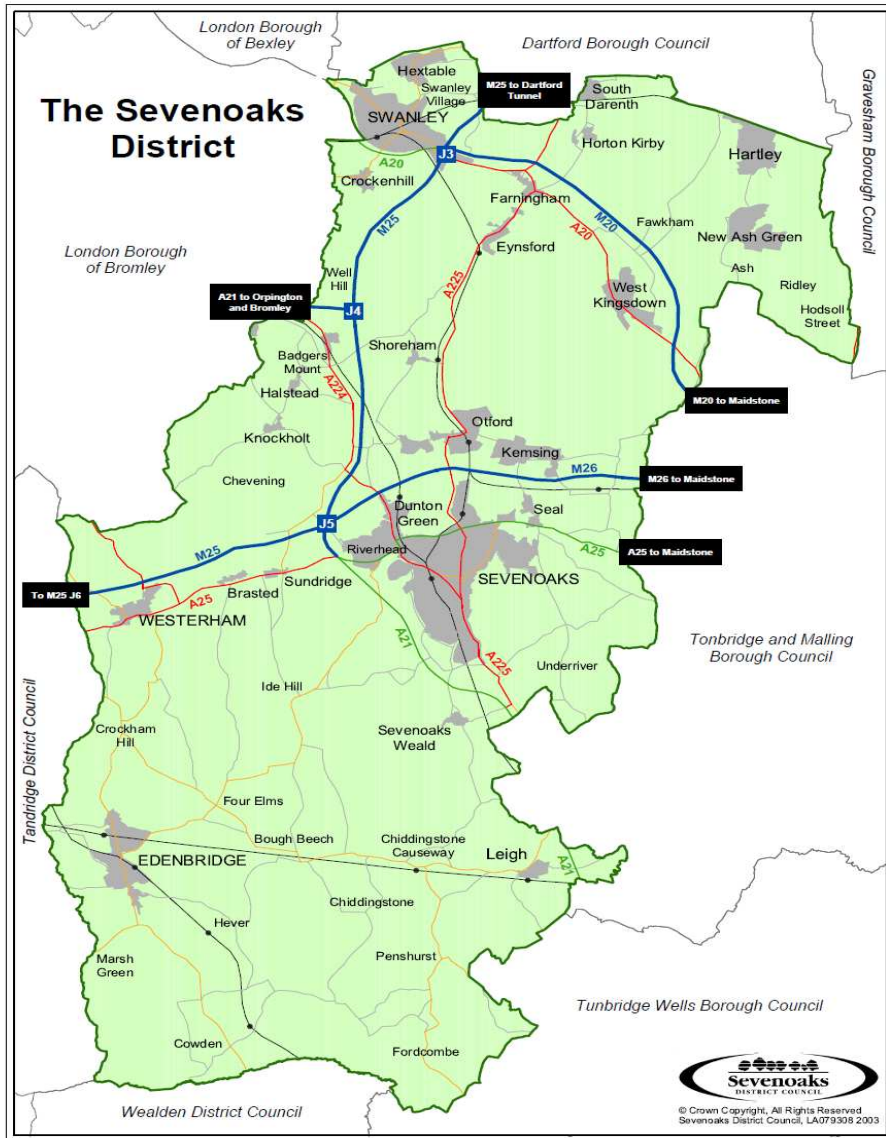


Kent Fire &
Rescue Service



community matters





About the Sevenoaks District

Sevenoaks District is located in West Kent. The District covers almost 142 square miles and 93% is designated Green Belt.

The quality of its landscape is a distinctive feature. The national significance of the landscape is recognised by the inclusion of 60% of the District within either the Kent Downs (to the North) or High Weald (to the South) Areas of Outstanding Natural Beauty.

With excellent transport links, a skilled workforce, a healthy supply of commercial space, a good quality of life and an eclectic blend of shops, restaurants and historic buildings, Sevenoaks District is a great place to visit, work and do business.

The economy of the District is broad based and has a higher than average level of employment in small businesses and a lower than average level in large businesses compared to the South East average. It is dominated by the service sector with the highest level of employment in wholesale and retail trade followed by business services.

Sevenoaks town is the largest employment centre and is primarily a centre for service industries. Swanley and Edenbridge also have significant concentrations of employment.

London is only a short distance away by train. In addition, the fast Eurostar connection to London and Europe available at Ebbsfleet is only a few miles outside the District.

With direct access to the M25, M26 and M20, London's primary airports, Kent's seaports and the UK motorway network are all within easy reach. By car Gatwick takes less than 30 minutes and Heathrow around 55 minutes. The District is also well connected to Kent's designated growth areas.

The proximity of the District to central London means that there are high levels of commuting, particularly by train. Over 16% of those in employment commute by train to work compared with fewer than 6% in the South East as a whole.

Gross weekly pay for working age employees living in Sevenoaks is above the county and national averages at £582.00 per week. However, the District also has levels of child poverty within 2 wards which are in the highest levels (top 20%) of child poverty in the country.

An overall impression of affluence masks local pockets of urban and rural deprivation. There are six areas in the District more deprived than the national average. Some wards in the District suffer from higher than national average unemployment rates, higher levels of poverty, poor health, low educational and skill levels and higher than average rates of crime.

Actual and perceived affluence in parts of Sevenoaks District makes it particularly difficult to demonstrate need in areas of deprivation and it is consequently a real challenge to access funding for growth or services.

While we have excellent transport links out of Sevenoaks, within Sevenoaks, the sparse and rural nature of the District makes it difficult for some people to access services, particularly vulnerable groups such as young people, older people and people with learning disabilities. The lack of a Job Centre in the District compounds problems as residents who need employment related support have to travel to access services.

The age profile of the District's population is slightly older than the South East average and the trend towards an ageing population is set to continue in the future.

The District is distinguished by relatively high levels of home ownership. These factors, together with the proximity of London, have an impact on the affordability of housing. Average house prices in the District exceed both the County and South East averages. The District also has one of the sparsest populations in the County and this is a challenge for local agencies and other service providers.

The District has a strong and vibrant voluntary, community and faith sector, which undertakes a huge and diverse range of services every day. For example, they support those who need extra help, provide specialist counselling and advice services, help older people to remain independent, empower younger people to take control of their lives and achieve their ambitions, support people with physical health difficulties, disabilities or mental health difficulties, support people who can't get to their local hospital and don't have access to transport. The District benefits from committed Town and Parish Councils and other groups representing different sectors of our community.

The area is served by 42 Local Authority primary schools as well as Knole Academy, Orchards Academy and Hextable School, 1 pupil referral unit, 3 special schools and a variety of independent schools, 2 community hospitals in Sevenoaks and Edenbridge and 3 Police stations. There is a wide variety of leisure facilities, including leisure centres at Edenbridge, Sevenoaks and Swanley. There are indoor and outdoor bowls centres, golf courses, sports grounds, recreation areas and scenic country walks.

The District also has an important historic and cultural legacy with 17 nationally designated historic parks and gardens including Knole House and Park. Tourism plays a major factor in the District's economic success with internationally recognised attractions, including Chartwell, Hever, Knole and Penshurst Place and Chiddingstone Castle which benefit the local service sector. There District is also served by the Stag Community Theatre in Sevenoaks Town.

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Priorities for the next three years

To help identify priorities for the District over the next three years we consulted many different groups, including community representatives, statutory and voluntary organisations, businesses, partnerships and residents.

The following groups have been consulted in the preparation of this document:

- All residents, via the District-wide questionnaire through the Council's "In Shape" magazine.
- Young People at Kent County Council's Youth Advisory Group
- West Kent Ability Group
- Staff engaged in Housing, Planning, Health and Wellbeing, Community Safety, Economic Development and Regeneration and Environmental Health
- Businesses through Business Breakfasts
- Young People, at the Youth Café at the Stag Community Theatre.
- Children and young people who sit on School Councils
- Families in Knockholt, at half-term activities
- Residents at the launch of the White Oak Charter in Swanley
- Families in Eynsford at half-term activities
- Residents in Edenbridge, Sevenoaks, New Ash Green and Swanley
- Sevenoaks Voluntary Sector Forum
- Older People at Hollybush Court Day Centre

- Sevenoaks Kent Locality Board (Sevenoaks District Council and Kent County Council Members)
- Sevenoaks District Council Members
- Town and Parish Councils
- Sevenoaks District Kent Locality Board Housing Sub-Group
- Community Safety Partnership
- Sevenoaks Local Children's Trust Board
- Sevenoaks Health and Wellbeing Board

During our consultations, including more vulnerable people and groups, residents told us that they sometimes need extra support in their lives and extra support to engage in their communities and avoid social exclusion.

For example, support is needed to help families on low incomes, those who find themselves in difficult economic circumstances, and those who want to be supported to be as independent as possible. This can reflect housing and other needs, access to key local services and facilities, access to reliable public transport and access to employment opportunities.

The needs of vulnerable people are taken into account within each part of the Community Plan

Equality and inclusion statement

We recognise that everyone has a contribution to make to our society and a right to access services without being discriminated against or disadvantaged because of their:

- Race, colour, nationality, ethnicity.
- Gender, marital status or caring responsibility.
- Sexual orientation.
- Age.
- Physical or mental disability or mental health.
- Religion or belief.
- Health status.
- Employment status.

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Safe Communities

Feeling safe in the community and at home is really important. During our consultations local people told us that they want to make Sevenoaks District a safer place to live, work and travel. Reducing speeding vehicles and improving safety for all road users, including pedestrians and cyclists, is also a clear priority.

Residents said that they want local and more visible policing. They value the role of Neighbourhood Police teams as they help them to feel safer and work with communities to help address local concerns. Residents want to continue to develop and improve their relationship with their local Officers.

Sevenoaks District continues to be one of the safest places to live in Kent. However, from our consultations we recognise that residents are concerned about crime and anti-social behaviour, including fly-tipping, intimidation and harassment, noise and criminal damage.

The Sevenoaks District Community Safety Partnership brings together all of the key agencies in the District who have an impact on crime, anti-social behaviour and the perception of crime. Its Community Safety Unit is based at the Sevenoaks District Council offices and responds daily to anti-social behaviour and other community safety priorities in the District.

The Community Safety Partnership recognises that early intervention with some young people helps to reduce crime and anti-social behaviour. The Partnership will continue to focus on preventative and diversionary programmes to help those young people most at risk of becoming involved in crime

However, we must continue to challenge perceptions about young people. Young people can also be the victims of crime, bullying and anti-social behaviour. We will also work with the Partnership on the Government's Troubled Families initiative, which aims to tackle crime, anti-social behaviour, worklessness and persistent school absence.

On 15 November 2012, in the first ever elections, 41 new Police and Crime Commissioners (PCCs) were elected across England and Wales to give local people a say when it comes to cutting crime in their area. PCCs will make and influence key decisions about Community Safety and we are committed to working alongside partners and local people to ensure that the needs of the residents in the Sevenoaks District are identified and represented.

Priorities for the next three years:

- Safe 1 Facilitate effective working between the Police, Partners and Communities
- Safe 2 Tackle anti-social behaviour and environmental crime
- Safe 3 Deliver a low crime rate in the District
- Safe 4 Support vulnerable and repeat victims of crime and anti-social behaviour
- Safe 5 Tackle speeding vehicles and improve safety for all road users including pedestrians and cyclists.

An Action Plan is shown on pages 24-27

Supports the Vision for Kent –Ambition 2 “To tackle disadvantage”, Ambition 3 “To put citizens in control” and cross cutting theme “Improving Community Safety, crime and anti-social behaviour”

Facts and Figures

- With fewer than 5,000 crimes per year, Sevenoaks District has the second lowest level of all crime in Kent and achieved a reduction of 0.5% in recorded crime in the period October 2011– September 2012 when compared the same period in the previous year.
- The Sevenoaks District Community Safety Unit’s District’s Anti-Social Behaviour Officer received a total of 217 reports between September 2010 and October 2011. The most common type of reported behaviour is intimidation and harassment, followed by noise and criminal damage.
- The Kent Crime and Victimization Survey (for the period April 2012 – September 2012) showed that 96.4% of people in the District felt safe. This represents a slight improvement compared with the same period in the previous year.
- Theft of Motor Vehicles increased in the period September 2011 –October 2012 by 6.3% (13 crimes) when compared to the same period in the previous year. Sevenoaks District the highest level of Theft of Motor Vehicles in Kent.
- Theft from Motor Vehicles increased in the period September 2011 –October 2012 by 7.3% (36 crimes) when compared to the same period in the previous year.
- There are currently 10 PACTs (Partners and Communities Together groups). These groups enable local residents to identify their community safety priorities and work with the Police and other agencies to make improvements. Action plans are updated on a regular basis. Speeding vehicles is the most consistently identified priority for local people

Caring Communities

The Sevenoaks District is seen as a prosperous area, but this can mask poverty, vulnerability, rural isolation all of which can be a barrier to people accessing services and support as well as limiting social and economic opportunities.

Forecasts for the District suggest that the proportion of people aged 65 and above will significantly increase in the years leading up to 2031. This will have an impact on service planning for health, social care, housing and other support services.

During our consultations, local residents felt it was important for older people and vulnerable people to be able to remain in their own homes for as long as possible. We recognise that people need different types of support and help at different times in their lives. Health and social care use “life stages”, to recognise the need to support people to start well, develop well, live well, work well and age well. The new health and wellbeing boards will be well-placed to ensure that health and social care work well together to bring about better outcomes for individuals.

We also recognise that vulnerable people need to be supported to be able to sustain tenancies and own occupation. In order that people can remain independent, they need access to appropriate housing support, care services, benefits and other services and facilities. Working with voluntary and faith sector partners, we can help local people to take greater control of their own finances.

During our consultations, residents also told us that they felt it was important to give children and young people the best possible start in life by starting well and developing well. We want to work with partners and families to provide the right social and emotional support to make sure that children thrive. We will also continue to support improved outcomes for children to make sure children and young people are healthy, stay safe, enjoy and achieve, make a positive contribution and achieve economic well-being.

Priorities for the next three years:

- Caring 1 Provide the right support at the right time (including for vulnerable groups, people on low incomes and those who care for others)
- Caring 2 Improve outcomes for children and young people
- Caring 3 Reduce poverty and social exclusion

An Action Plan is shown on pages-28-30

Supports the Vision for Kent –Ambition 2 “To tackle disadvantage” and Ambition 3 “To put citizens in control”

Facts and Figures

- The overall impression of affluence in the District masks local pockets of urban and rural deprivation. Six out of the 74 smallest areas for which the level of deprivation is measured in the District, are more deprived than the UK average. Five of these areas, including the two worst, are within Swanley and one is in Hartley. (LDF Core Strategy)
- Forecasts show that in the period 2010-2026 we will see a 6,600 or 31% increase in those people who are over 65. The number of people who are over 85 will increase by 1,900 or 62.99%. This is a large increase overall in the retired population of the District and will have a significant knock on effect for the future provision of housing and services
- Over the same period the number of people aged 25-44 will decrease by 3,600 or 13.2%. This is a significant decrease in the working population by 2026. The number of people aged 0-15 will decrease by 1,700 or 7.6%. This indicates a long term change in the population structure of the District (Kent County Council Population Forecasts, Research and Statistics)
- On average throughout the UK, one in five (21.3%) children is classified as below the poverty line.). 11.6% of children in Sevenoaks District are in families on out of work benefits. Children within two 2 wards, in Sevenoaks District (Swanley St Mary’s Swanley White Oak) have the highest child poverty levels (top 20%) in excess of the , county and national average (KCC Research and Statistics 2012))
- In rural areas like Sevenoaks District elderly people can feel isolated due to geographic barriers to service and inadequate transport links. (Sevenoaks Disadvantage Profile, 2011)

Green Environment

Residents in Sevenoaks District value our environment. They place a high value on the quality of the landscape and want to protect its historic character and the high quality natural and built environment.

This is recognised in the Local Development Framework Core Strategy (adopted in February 2012). The Core Strategy sets out a twenty year spatial vision and strategic planning policy that supports the delivery of the Community Plan. It sets out that new development should be of high quality, respect distinctive local character, incorporate sustainability and take into account potential climate change.

The Government recognises that climate change is happening. We recognise that we need to support local communities in adapting to the effects of climate change. This includes assessing the risks and opportunities for both residents and businesses in the District, including such issues as flood risk, water shortages and frequent droughts.

During our consultations, residents also told us they were concerned about saving energy, reducing the use of natural resources and improving air quality. We are committed to leading by example and working with communities to implement measures to reduce the impact of climate change and reduce our carbon footprint. We will also help vulnerable groups who find it difficult to afford to heat their homes due to the rising costs of essential utilities.

Residents have told us that they also want to protect open spaces in the District, spaces where they can enjoy the green environment and green infrastructure and open, spaces for children to play and for people to enjoy sports. Green Infrastructure performs a variety of functions including the conservation and enhancement of biodiversity as well as providing space for informal and formal recreation. In addition, the Local Development Framework Open Space Strategy recognises the importance of preserving and enhancing open space for the enjoyment of all.

Residents are also concerned about keeping the District looking clean. Cleanliness of the local environment can affect people's perception of the local community and quality of life. It also has an impact on how safe we feel in our communities and this is recognised within the Safe theme of the Community Plan on pages 11-12. Residents also told us that they value and want to keep the weekly refuse collection.

Pictures to go here

We want Sevenoaks District to be a place where people can enjoy clean and high quality urban and rural environments

Priorities for the next three years:

- Green 1 Maintain the extent of the green belt, and conserve and enhance the value of our countryside and green spaces, particularly areas of Outstanding Natural Beauty.

- Green 2 Ensure new development is designed to a high quality and takes into account local character

- Green 3 Reduce energy use and pollution, preserve our resources and mitigate the impact of climate change

- Green 4 Maintain a clean local environment

An Action Plan is shown on pages 31-34

Supports the Vision for Kent – Cross Cutting theme “Protecting and Enhancing the Environment” and Ambition 2 “To tackle disadvantage”

Facts and figures

- The total energy consumption in Sevenoaks District is above the average for local authority areas in Britain. The per capita energy consumption in Sevenoaks District is 18% more than the South East average, 8% more than the Kent average and 10% more than the national average. The Code for Sustainable Homes and the BREEAM standards require mandatory energy reduction measures in new developments. (LDF Core Strategy)

- The Energy Act 2011 creates a “Green Deal”. This is a new way to enable fixed improvements to the energy efficiency of households and non-domestic properties, which will be refunded by a charge on energy bills that avoids the need for consumers to pay upfront costs (Department of Energy and Climate Change)

- Poor air quality is an issue in certain parts of the District along main roads. Eleven Air Quality Management Areas have been declared and the Council has an Air Quality Action Plan (2009) that includes measures to improve air quality. Road traffic is the main contributor to poor air quality and the level of traffic, particularly through traffic is largely outside the control of the District (LDF Core Strategy)

- Parts of the District are liable to flood. Historically, flooding has occurred within the catchments of the Rivers Darent and Eden. Areas with a high probability of flood risk (1 in 100 year event) are identified in and around Edenbridge, to the north of Sevenoaks, and along the Darent Valley. There are also other areas which are at risk of more localised flooding. (LDF Core Strategy)

Healthy Environment

The Health and Social Care Bill (2012) , makes big changes to the way the NHS works from 2013/14. It increases GPs' powers to commission services on behalf of their patients. Sevenoaks District will be covered by two Health and Wellbeing Boards which bring together GPs, local health and social care commissioners, elected representatives and a range of partners including voluntary and community sector organisations, who will work together to improve health and wellbeing of people in the Sevenoaks District and reduce health inequalities..

They will focus on the following five key outcomes for health: every child has the best start in life, people are taking greater responsibility for their health and wellbeing; the quality of life for people with long-term conditions is enhanced and they have access to good quality care and support; people with mental ill health are supported to live well and people with dementia are assessed and treated earlier.

They are based on the principles set out in the "Kent Health Inequalities action plan - Mind the Gap, Building Bridges to better Health". This builds on the findings of the Marmot review published in "The Strategic Review of Health Inequalities - Fair Society, Healthier Lives" where Marmott sets out that "Health inequalities result from social inequalities".

Healthier lifestyles help to prevent serious or long-term life threatening illness and provide a sense of wellbeing. However, not all groups have equal access to services, facilities and opportunities. The rural nature of the District presents problems in accessing services due to the lack of rural transport services.

From our consultations, we know that transport to local health facilities is an issue for many people who do not drive. Residents were concerned to make sure that the health needs of children, young people were taken into account and that we improve access to health advice and information including advice about drug and alcohol misuse. It is also important to maintain access to the District's leisure facilities, open spaces and to the countryside and to continue to provide healthy lifestyles activities.

We are aware of the challenges we face in planning the health and social care needs of an ageing population because people are living longer. In addition, we know that both diabetes and dementia are increasing and will continue to increase over the next 15 years. These issues will have an impact on the provision of health and social care services and facilities.

From our consultations, it is clear that residents and partners wanted to maximise the benefits to the District from the legacy of the London 2012 Olympic and Paralympic Games. We want to work with local communities to build on the success of these events to increase cycling, physical activity and sport participation in the area. We also want to promote inclusive activity and awareness of disability.

Pictures to go here

We want Sevenoaks District to be a place where people have healthy lifestyles and where health inequalities are reduced.

Priorities for the next 3 years

Healthy 1 Reduce health inequalities and improve health and wellbeing for all

Healthy 2 Encourage access to health services for all

Healthy 3 Reduce risk taking behaviour that affects health and wellbeing

An action plan is shown on pages 35 - 37

Supports the Vision for Kent – Ambition 2 “To tackle disadvantage” and Ambition 3 “To put citizens in control”

Facts and Figures

- There is a difference in life expectancy between different wards in the District. For example, men in more deprived areas have 6 years shorter life expectancy than those from less deprived areas, whereas women have 11.6 years shorter life expectancy.
- Sevenoaks District has the second highest prevalence of type 2 diabetes in West Kent and the number of those with Type 2 Diabetes is expected to rise over the next 15 years. Type 2 Diabetes can cause serious health complications including heart disease, kidney problems, blindness and in extreme cases even amputation (Sevenoaks Disadvantage Profile, 2011)
- 7,834 people in West Kent are currently estimated to have late onset dementia. By 2023, 11,692 people (+50 %) are likely to have late onset dementia. 178 people are currently estimated to have early onset dementia in West Kent. The number of people who have early onset dementia is projected to increase to 203 (+14 %) by 2023. (Dementia Joint Strategic Need Assessment – West Kent)
- The following information is taken from the 2012 Health Profile for Sevenoaks District (Department of Health)
 - About 16.1% of year 6 children in the District are classified as obese, which is lower than the average for UK.
 - An estimated 18% of adults smoke (compared to an average of 20.7% for the UK) and 23.9% are obese (compared to an average of 24.2 for the UK)
 - The rate of increasing and higher risk drinking in the District is higher than the UK average (23.7% compared to 22.3% nationally)



We want to make Sevenoaks District a place with a thriving local economy, where businesses flourish and people have skills for employment

Dynamic Economy

We recognise that a lot of what we want to achieve in our District over the next 15 years depends on having a thriving local economy where businesses can flourish. We wish to encourage the growth of existing businesses and the start up of new businesses. We also want to highlight the benefits to businesses of locating within the District.

Sevenoaks District is home to approximately 6,355 VAT registered enterprises, with the vast majority of those being small and medium sized enterprises. We have a strong rural economy with one of the highest levels of homeworkers, home businesses and self-employed people in the county. Businesses in the District benefit from a transport infrastructure, which is among the best of anywhere in the south of England. London is only a short distance away from Sevenoaks or Swanley by rail and the fast Eurostar connections to London and Europe are available at Ebbsfleet, only a few miles outside the District.

During our consultations businesses identified the following priorities:

- Enable local people to have the right skills and training to take up work opportunities
- Create places for people to stay in the District, continue to support tourism, the rural economy and rural diversification.
- Support business growth and development, start-up and home working.
- Improve access to fast and reliable broadband, particularly in rural areas
- Town and village centres to remain vibrant. Some areas in the District need extra help, particularly Swanley and New Ash Green
- Support transport infrastructure for businesses and improve transport within the District
- Protect employment land for the future business needs of the District.
- Provide advice and information to business and help them to access financial support

We will work to create an environment where business can flourish and take advantage of the support and initiatives that are open to them. The Local Development Framework sets out the strategic planning policy that supports the Community Plan. This recognises the importance of supporting business needs in the District and will help to achieve the objectives set out in this plan.

Priorities for the next three years:

Dynamic 1 Maintain a supply of employment land and premises

Dynamic 2 Retain existing businesses and encourage new businesses

Dynamic 3 Improve skills for employment

Dynamic 4 Improve broadband connectivity

Dynamic 5 Improve the sustainability of the business economy

An Action Plan is shown on pages 38–41

Supports the Vision for Kent Ambition 1 – “To grow the economy” and Ambition 2 “To tackle disadvantage”

Facts and Figures

- GVA is the value of goods and services produced and is used to measure the overall economic wellbeing of an area. GVA in Sevenoaks District (15,824) is the lowest in West Kent and lower than the County average (17,138) (KCC’s Research and Evaluation’s district and county estimates)
- The three largest employment sectors in the District are; construction; professional, scientific and technical; business admin and support services (ONS UK Business Survey)
- The total value of tourism to the economy in 2011 was £178,453,000, representing a 2.7% increase from 2009. It also supported 4,279 jobs and generated a total of 290,000 visitors, of which 47,000 were overseas visitors (Cambridge Model tourism impact statistics 2011)
- The District has a higher proportion of individuals with NVQ4 and NVQ 3 and above equivalent qualifications compared to the South East (41.9% in Sevenoaks District compared to 36.2% in the South East and 32.9% in Great Britain). The District has a higher proportion of individuals with NVQ3 and above equivalent qualifications (62.7% in Sevenoaks compared to 56.7% in the South East and 52.7% in Great Britain).
- The proportion of individuals in Sevenoaks District with no qualifications is higher than for South East as a whole, but lower than Great Britain (11.1% in Sevenoaks District compared to 9.1% in the South East and 12.3% in Great Britain).
- Unemployment in Sevenoaks District is below the County average (3.3%), (Kent County Council) In the year April 2011 – March 2012
- Incapacity benefits (40%) Jobseekers (23%), Lone Parent (11%) and Carer (11%) account for the most frequently claimed type of benefits claimed by benefits claimants in the Sevenoaks District (Feb 2012, Health and Social Care Mapping)
- While there was a net loss of 95 sq. m employment floor space in the main settlements in the District (Sevenoaks Urban area, Swanley and Edenbridge), there was a net increase of 3250 sq. m in employment floor space across the rest of the District.

Sustainable Economy

The District's proximity to London means that there are high levels of commuting from the District, especially by train. However, we know from our consultations that residents find travelling within the District difficult, particularly for those without cars. The need for better and more sustainable transport is a significant priority.

During our consultations, local residents said that they wanted to be able to walk and cycle more safely. We will promote public and community transport options to reduce pressure on parking and congestion and enable people to access key local services and facilities more easily.

Residents were concerned about the lack of affordable homes. They also felt strongly that there should be a greater choice of local housing retirement and down-sizing opportunities. This should include private options. With a growing older population, the District's housing requirements will change considerably in the next 15 years. Sevenoaks District has the highest average house prices in Kent and people find it very difficult to afford to buy homes. We aim to ensure that there is access to affordable, decent homes for all, by providing the right mix of different housing types and small homes in new developments and taking the needs of vulnerable groups into account. Our new homes need to be sustainable, that is fit for the future in being able to adapt to changing needs, reduce energy consumption and built using sustainable standards of construction. We must also take into account the accommodation needs of the Gypsy and Traveller communities in the District.

We recognise that there is a strong history of volunteering in the District. There are many voluntary, community and faith groups operating in the District. They make our communities vibrant and play an active role in bringing different parts of our community together. They also provide an invaluable range of essential services and facilities to people who need support, including those who care for people who need special support. We want to support and encourage strong and active communities by encouraging volunteering and providing support and help for people who volunteer and care for others.

We will support local people wishing to shape their own communities through Neighbourhood and Parish Plans. We also want to work in partnership with local communities, neighbourhoods and residents to ensure that we are delivering services that people want, that residents' views are known and that we listen and respond.

We will also help protect and promote the use of the District's wealth of community buildings and facilities, including for example, sports and leisure centres, libraries, village halls, playing fields, outdoor gyms.

We will also make sure that developers consider the need for new or improved community facilities as part of any new development. These enable a variety of voluntary and community activities to take place.

Priorities for the next three years:

Sustainable 1 Reduce the need to travel, promote and improve access to key local services and public and community transport

Sustainable 3 Provide for additional housing development including the right mix of housing types and smaller homes for older people and meet the needs identified for Gypsies and Travellers in the Local Development Framework

Sustainable 4 Work with local people to deliver strong, active and sustainable communities

An Action Plan is shown on pages 42-45

Supports the Vision for Kent – Ambition 1 “To Grow the Economy”, Ambition 2 “To tackle disadvantage” and Ambition 3 “To put citizens in control”

Facts and figures

- Sevenoaks has seen the lowest population growth of all Kent districts. Between 2001 and 2011 Sevenoaks’ population increased by 5,584 people, which is equivalent to a 5.1% increase. (2011 Census)
- The District’s commitment to volunteering and strong and active communities was highlighted by the number of volunteers involved in the Olympic Torch Relay and the London 2012 Paralympic Road Cycling at Brands Hatch. Over 280 volunteers were recruited and trained and remain keen to use their new skills.
- There was an 88% increase in the average house price in Sevenoaks between 2001 and 2011. The average house price in 2011 was £401,975 and the average (median) earnings were £22,703. (Home Truths, National Housing Federation)
- The Council is forecast to have healthy housing land supply which shows that it can meet its housing targets up to 2026. (LDF Core Strategy)
- Kent County Council’s “Growth Without Gridlock” identifies the following key transport challenges for Sevenoaks:
 - Achieving a rebalancing of the transport network in favour of non-car modes as a means of access to services and facilities.
 - Working towards an improved and integrated network of public transport services in and between both urban and rural areas.
- The Gypsy, Traveller and Travelling Show People Accommodate Pitch need assessment (2012) estimated there are at least 498 local gypsies, travellers and travelling show people living in the District. The study estimates the need for an additional 72 pitches/plots for gypsies and travellers over the period 2012-2026.

The following pages contain the partnership action plans for the following themes:

Safe Communities	Pages 24-27
Caring Communities	Pages 28-30
Green Environment	Pages 31-34
Healthy Environment	Pages 35-37
Dynamic Economy	Pages 38-41
Sustainable Economy	Pages 42-45

Sevenoaks Locality Board
making it happen
- together



Safe Communities – a safer place to live work and travel

Safe 1 Facilitate effective working between the Police, Partners and Communities


We will do this by:

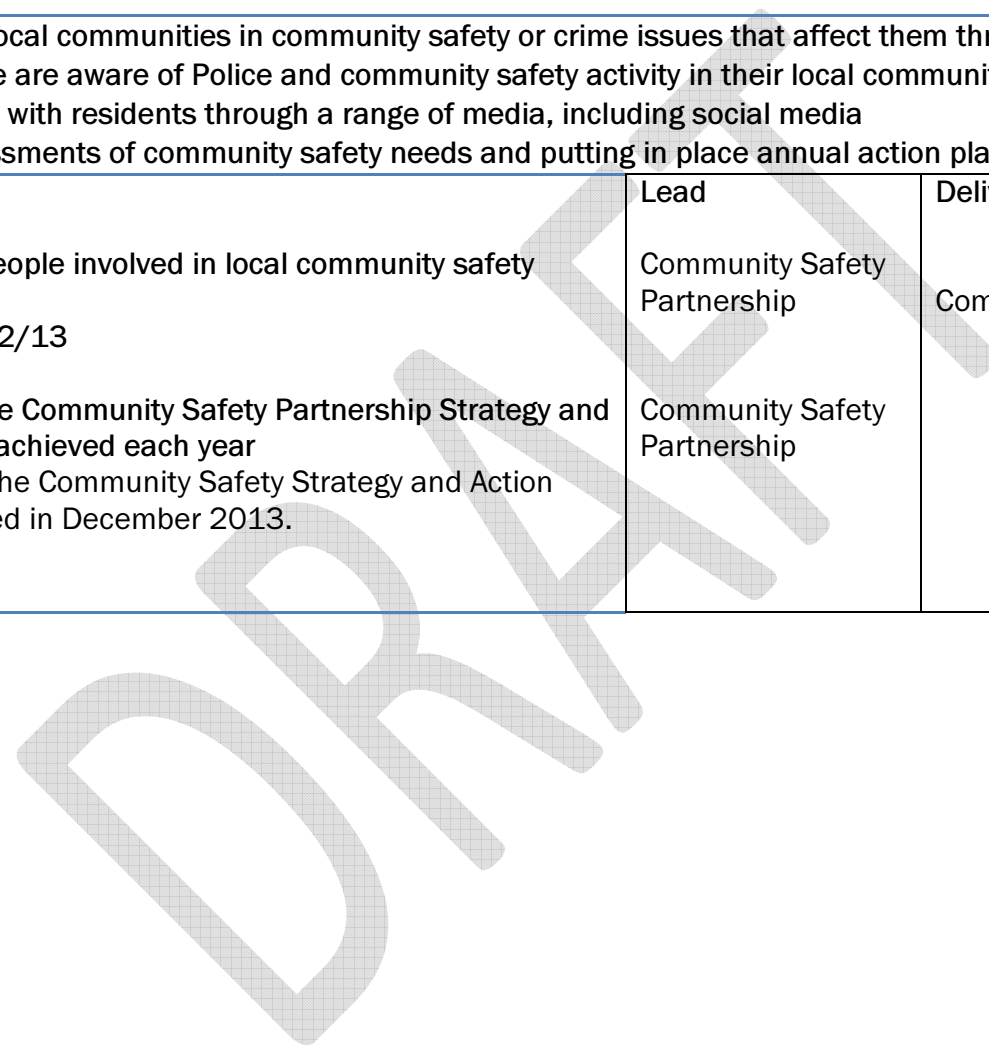
- Consulting and involving local communities in community safety or crime issues that affect them through PACT panels
- Ensuring that more people are aware of Police and community safety activity in their local communities
- Improving communication with residents through a range of media, including social media
- Undertaking annual assessments of community safety needs and putting in place annual action plans responding to those needs

Our targets are:

Safe 1.1 Increased number of people involved in local community safety projects
 Baseline: To be established 2012/13

Safe 1.2 85% of the actions in the Community Safety Partnership Strategy and Action Plan to be on target to be achieved each year
 Baseline: 85% of the actions in the Community Safety Strategy and Action Plan were on target to be achieved in December 2013.

Lead	Delivery supported by
Community Safety Partnership	Community Safety Strategy and Action Plan
Community Safety Partnership	



Safe 2 Tackle anti-social behaviour and environmental crime

We will do this by:

- Proactively responding to reports of anti-social behaviour and noise
- Ensuring children and young people have positive activities to divert them from crime and anti-social behaviour
- Reducing incidents of fly-tipping by fast removal and improved enforcement.
- Helping 'Troubled Families' by taking coordinated action to improve life chances by reducing crime and anti-social behaviour, absence from school and worklessness
- Designing out crime and making environments safer

Our targets are :

Safe 2.1 Maintain the low percentage of people who say ASB is a very or fairly big problem below 5% (Based on monitoring of 7 strands of anti-social behaviour in the Kent Crime and Victimisation Survey)

Baseline: To be established April 2013.

Safe 2.2 Reduced number of Children and Young people entering the Youth Justice System for the first time

Baseline: Between April – December 2012, there were 39 children and young people entering the young justice system for the first time

Safe 2.3 33% improvement in outcomes for 42 families identified as part of the Year 1 cohort of the Troubled Families programme, rising to 50% in Year 2 and beyond.

Baseline: To be established April 2013.

Lead

Sevenoaks District
Community Safety
Unit

Community Safety
Partnership

Sevenoaks
Troubled Families
Project Board


Delivery supported by


Community Safety Strategy and Action Plan



Sevenoaks District Troubled Families Project
Board




Safe 3 – Deliver a low crime rate in the District		
We will do this by:		
<ul style="list-style-type: none"> Reducing all recorded crime in line with annual targets Increasing Safer Towns Partnership Membership and working with businesses to reduce crime 		
Our targets are :	Lead	Targets support by
<p>Safe 3.1 Crime reduced by 1% compared to the previous year Baseline: All recorded crime for April 2012 - December 2012 stands at 3924</p> <p>Safe 3.2 Business crime reduced by 2% compared to the previous year Baseline: At February 2013, there were 1173 business crimes accounting for 25.2% of the total crime in the District. (Business crime is defined as crimes where the victim is an organisation)</p>	<p>Community Safety Partnership</p> <p>Sevenoaks District Business Crime Reduction Partnership</p>	<p>Community Safety Strategy and Action Plan</p> 

Safe 4 Support vulnerable and repeat victims of crime and anti-social behaviour		
We will do this by:		
<ul style="list-style-type: none"> Helping children and young people to feel safe from bullying at home and at school and safe on the internet Reducing repeat incidents of Domestic Abuse and actions to improve reporting and recognising the importance of early intervention Improving information available to local communities about the services and facilities that are available for victims of crime and anti-social behaviour Reducing incidents of bullying of people with learning and other disabilities Investigating repeat victims of crime and anti-social behaviour 		
Our targets are :	Lead	Delivery supported by
<p>Safe 4.1 2% reduction in repeat incidents of domestic abuse by March 2014 Baseline: At December 2012, there were 690 victims of domestic abuse and 161 repeat incidents</p>	<p>Sevenoaks District Domestic Abuse Working Group</p>	<p>Community Safety Strategy and Action Plan</p> 

<p>Safe 4.2 Review 100% of repeat victims of crime and refer actions to Daily Tasking as appropriate Baseline: The Sevenoaks Community Safety Unit commenced monitoring in all repeat victims in January 2013.</p>	<p>Sevenoaks Community Safety Unit</p>	<p>Sevenoaks District Domestic Abuse Working Group Action Plan</p>
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Safe 5 – Tackle speeding vehicles and improve safety for all road users, including pedestrians and cyclists

<p>We will do this by:</p> <ul style="list-style-type: none"> • Implementing initiatives to reduce speeding vehicles in locations identified by local communities • Improving safety for cyclists and pedestrians on roads in Sevenoaks District managed by Kent County Council • Improving the maintenance of pavements and repairing street lights to improve safety for pedestrians and cyclists • Improving access for people with disabilities • Continue to support road safety campaigns

<p>Our targets are :</p> <p>Safe 5.1 Work towards a reduction in the number of people killed or seriously injured on local roads in Sevenoaks to reach the target of 47 by 2020 Baseline: The number of KSI casualties recorded in 2011 was 62..</p> <p>Safe 5.2 Increased satisfaction with the condition of pavements in the District (as measured by the Kent Highways Annual Tracker Survey) Baseline: To be established April 2013 by the Kent Highways Annual Tracker Survey</p>	<p>Lead</p> <p>Kent Highways</p> <p>Kent Highways</p>	<p>Delivery supported by</p> <p>Community Safety Strategy and Action Plan</p> 
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Caring Communities – where children are enabled to have the best start and where people can be supported to lead independent and fulfilling lives

Caring 1 Providing the right support at the right time (including vulnerable groups, people on low incomes and those who care for others)

We will do this by:

- Adapting properties to enable older and vulnerable people to live as independently as possible
- Helping people to remain in their own homes where this is possible and appropriate by expanding the use of technology such as Telehealth and Telecare, providing social care and support at the right time and continuing to provide disabled facilities grants.
- Completing a housing needs analysis for older people and people with learning disabilities and help to inform future provision
- Improving on current levels of down-sizing to help free-up additional family housing, much of which is currently under occupied
- Working closely with KCC, Supporting People Team to provide housing related support to enable people to sustain tenancies and home ownership
- Increasing support and respite placements offered to those who care for others
- Developing initiatives for vulnerable people, particularly people with learning disabilities to access to social opportunities

Our targets are:

Caring 1.1 Increased number of people in the District provided with equipment and housing adaptations following assessment

Baseline: To be established April 2013

Caring 1.2 Increased number of respite placements offered to people in the District

Baseline: To be established April 2013

Caring 1.3 . Increased number of carers assessments carried out and carers supported

Baseline: To be established April 2013

Lead Partner

KCC Families and Social Care

KCC Families and Social Care

KCC Families and Social Care

Delivery supported by

Sevenoaks District Health Action Team



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Agenda Item 8

Caring 2 Improve outcomes for children and young people

We will do this by:

- Focusing on the health needs of children aged 0-5 and their parents in the Sevenoaks District Health Inequalities Action Plan 'Mind the Gap'
- Making best use of Children's Centres , focusing on breast feeding, and child weight and supporting literacy, and personal social and emotional needs
- Providing youth work and youth outreach work in the District to support the needs of young people
- Using the multi-agency Sevenoaks Local Children's Trust Board to support social, emotional and care needs of children and young people
- Enabling more young people to have their achievements recognised
- Supporting vulnerable children in Year 6 in their transition from Primary to Secondary Schools
- Working as a Team around the Family (TAF) to reduce barriers that prevent children and young people achieving and learning

Our targets are:

Caring 2.1 Increased number of TAFs (Team around the Family) with outcomes achieved for children under 5

Baseline: To be agreed April 2013

Caring 2.2 Reduced gap between the lowest 20% and the median (middle data point) for Communication Language and literacy Development (CLL) and Personal, Social and Emotional Development (PSED) as assessed at Children's Centres

Baseline: At Early Years Foundation stage, the percentage achieving 78+ points @6= PSED and 6+ CLL for Sevenoaks in 2011/12 was 80.2% The gap between the lowest 20% and the median Sevenoaks during 2010/11 was 27.9%

Lead Partner

KCC Families and Social Care

KCC Children's Centres

Delivery supported by

Sevenoaks District Troubled Families Project Board



Sevenoaks Local Children's Trust Board



Kent Commissioning Plan for Education Provision 2012-2017

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Caring 3 Reduce poverty and social exclusion

We will do this by:

- Providing free support and advice for residents about debt management and financial awareness
- Supporting people in the transition to universal credit through benefits surgeries
- Through planning policies, seek to protect services that serve local communities in rural parts of the District
- Working with Job Centre Plus and other agencies to reduce unemployment
- Producing a directory of organisations providing support

Caring 3.1 Reduced percentage of children and young people within Sevenoaks classified as living within poverty in the District
 Baseline: 11.6% Children in families in receipt of Child Tax Credits (below 60% median income) or Income Support /Job Seekers Allowance, with 2 wards falling within the 20% highest child poverty levels in Kent. The majority of children in poverty lived with a lone parent.

Caring 3.2 Increased number of people completing pre –employment training in unemployment hotspots in the District
 Baseline: To be established 2013/14

Lead Partner

Sevenoaks District
 Locality Board
 Officer Delivery
 Group & sub-
 groups

SDC Economic
 Development/Job
 Centre Plus

Delivery supported by

Sevenoaks Local Children’s Trust Board



Sevenoaks District Health Action Team



Green 1 – Maintain the extent of the green belt, conserve and enhance the value of our countryside and green spaces, particularly Areas of Outstanding Natural Beauty

We will do this by:

- Ensuring that appropriate planning policies are in place to:
 - Protect the Green Belt, Areas of Outstanding Natural Beauty and the District’s historic heritage
 - Enable access to green and open spaces, the countryside and the historic environment
- Working together to deliver projects including the proposed Darent Valley Landscape Partnership Scheme aimed at working with communities, landowners and local groups to conserve the landscape, wildlife and rich heritage of the area and learn about, enjoy and celebrate their local area

Our targets are:

Green 1.1: Planning policies used effectively, as monitored through the LDF Annual Monitoring Review

Baseline information:

- 59% of housing completions were within the main settlements
- No additional dwellings were allowed on appeal by the Planning Inspectorate within the Green Belt.
- As at 31st March 2012, 13 Conservation Area Appraisal Management Plans have been adopted.
- During the Monitoring Period there were no changes to the conservation area extents.
- There has been no change in the number of historic parks and gardens.
- There was no change in the number of scheduled ancient monuments.

Green 2.1 Darent Valley Heritage Lottery Fund bid for a Landscape Partnership scheme submitted and if successful, delivery supported by the Locality Board Officer Delivery Group

Baseline: Consultation held with Partners on the Vision for the Landscape Partnership scheme 2012/13

<p>Lead</p> <p>SDC Planning Policy</p>	<p>Delivery supported by</p> <p>Local Development Framework Core Strategy</p>  <p>Kent Downs and High Weald AONB Management Action Plans</p> <p>Kent Environment Strategy</p>  <p>Kent Downs AONB</p> <p>Countryside Access Improvement Plan 2007-2017</p>
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Green 2 – Ensure new development is designed to a high quality and takes into account local character

We will do this by:

- Through the use and enforcement of Planning Policies set out in the LDF, ensuring new development is designed to a high quality and where possible makes a positive contribution to the distinctive character of the area in which it is situated
- Taking into account the recommendations in AONB design guides in planning and development control decisions

Our targets are :

Green 2.2 Two thirds of new housing development to be rated good or better against the Building for Life criteria and no development to be rated poor.
 Baseline: In the 2012 Annual Monitoring Review 100% of housing schemes assessed against the Building for Life Criteria scored “Good” or above.

Lead

SDC Planning Policy

Delivery supported by:

Local Development Framework Core Strategy



DRAFT

Green 3: Reduce energy use and pollution, preserve our resources and mitigate the impact of climate change

We will do this by:

- Ensuring new development is not built in areas likely to flood, complies with BREEAM environmental assessment standards and promoting renewable energy.
- Driving, inspiring and supporting action to reduce carbon emissions, conserve natural resources, improve thermal efficiency of the housing stock and tackle fuel poverty through a Sevenoaks 'Climate Local' agreement
- Improving and monitor air quality in the District through monitoring of Air Quality Management Areas

Our targets are:

Green 3.1: Sevenoaks 'Climate Local' to be agreed, including local reduction/improvement targets and at least 75% of all actions on target to be delivered in the first year, rising to 80% in the second year and improving in the third year.

Baseline:

- In February 2013, SDC commenced discussions about a Sevenoaks Climate Local with partners.
- Current DECC (time lag Data 2009/10); Domestic (2.5 kt CO2); Industry and commercial (1.6 kt CO2); Transport (4.6 kt CO2) – M25 outside of our control

Green 3.2 Air quality across the District to be regularly reviewed and assessed and the Air Quality Management Action Plan delivered

Baseline: In February 2013, there were 13 designated AQMAs in the District

Lead	Targets supported by
SDC Housing	Local Development Framework Core Strategy  Sevenoaks District Health Team (Health Inequalities Action Plan)  Kent Environment Strategy
SDC Environmental Health	 Sevenoaks District Air Quality Management Action Plan “

Green 4: Maintain a clean local environment

We will do this by:

- Maintaining a weekly rubbish collection service
- Promoting recycling in the District as part of Kent wide campaigns via the Kent Waste Partnership
- Conducting local 'Environmental Visual Audits' in areas where local communities wish to see improvements

Our targets are to:

Green 4.1: Weekly rubbish collection service maintained

Baseline: Sevenoaks District Council currently maintains its commitment to a weekly collection

Green 4.2: Recycling campaigns delivered in line with campaigns led by the Kent Municipal Waste Management Partnership

Baseline: To be provided April 2013

Green 4.3: Environmental Visual Audit action plans in place and achieving change in areas where improvement is needed.

Baseline: 9 EVA action were produced between April 2012 -February 2013

Lead

Sevenoaks District Council

SDC Direct Services

Sevenoaks District Community Safety Partnership

Delivery supported by

Kent Municipal Waste Management Strategy

Community Safety Strategy and Action Plan





Healthy Environment – where people can have healthy lifestyles, access to quality healthcare and health inequalities are reduced

Healthy 1 – Reduce health inequalities and improve health and wellbeing for all

We will do this by:

- Delivering the Sevenoaks District ‘Mind the Gap’ action plan to reduce the gap in health inequalities
- Through the Health and Wellbeing Boards, engaging the new Clinical Commissioning Groups to support delivery of health priorities
- Supporting healthy weight programmes, particularly for children measured as being overweight or obese as part of the National Child Weight Management Programme.
- Helping people to manage long-term health conditions
- Improving early assessment and diagnosis of dementia and improving community support for patients and their carers
- Maximising the opportunity gained from the London 2012 Olympics Paralympics to promote healthy lifestyles, disabled sport and volunteering.

Our targets are:

	Lead	Delivery supported by
<p>Healthy 1.1 Sevenoaks District ‘Mind the Gap’ Action Plan agreed and at least 5% of the actions in the action plan on target to be achieved in the first year of delivery, rising to 80% second year and improving in the third year Baseline: Health Action Team Health Inequalities Workshop in February 2013 has resulted in first draft of Sevenoaks District Health Inequalities Action Plan.</p>	<p>Sevenoaks District Health Action Team</p>	<p>Sevenoaks District Health Action Team (Sevenoaks District Mind the Gap)</p> 
<p>Healthy 1.2 Quarterly partnership Health Action Team meetings coordinated to improve partnership working, identify gaps and address needs to achieve the health and wellbeing outcomes Baseline: Health Action Team away day February 2013 has resulted in first draft of Sevenoaks District Health Inequalities Action Plan</p>	<p>Sevenoaks District Health Action Team</p>	<p>Sevenoaks Local Children’s Trust Board</p> 
<p>Healthy 1.3 Two Clinical Commissioning Groups (West Kent and Dartford Gravesham and Swanley) in the District achieving agreed outcomes Baseline: To be established in April 2013.</p>		

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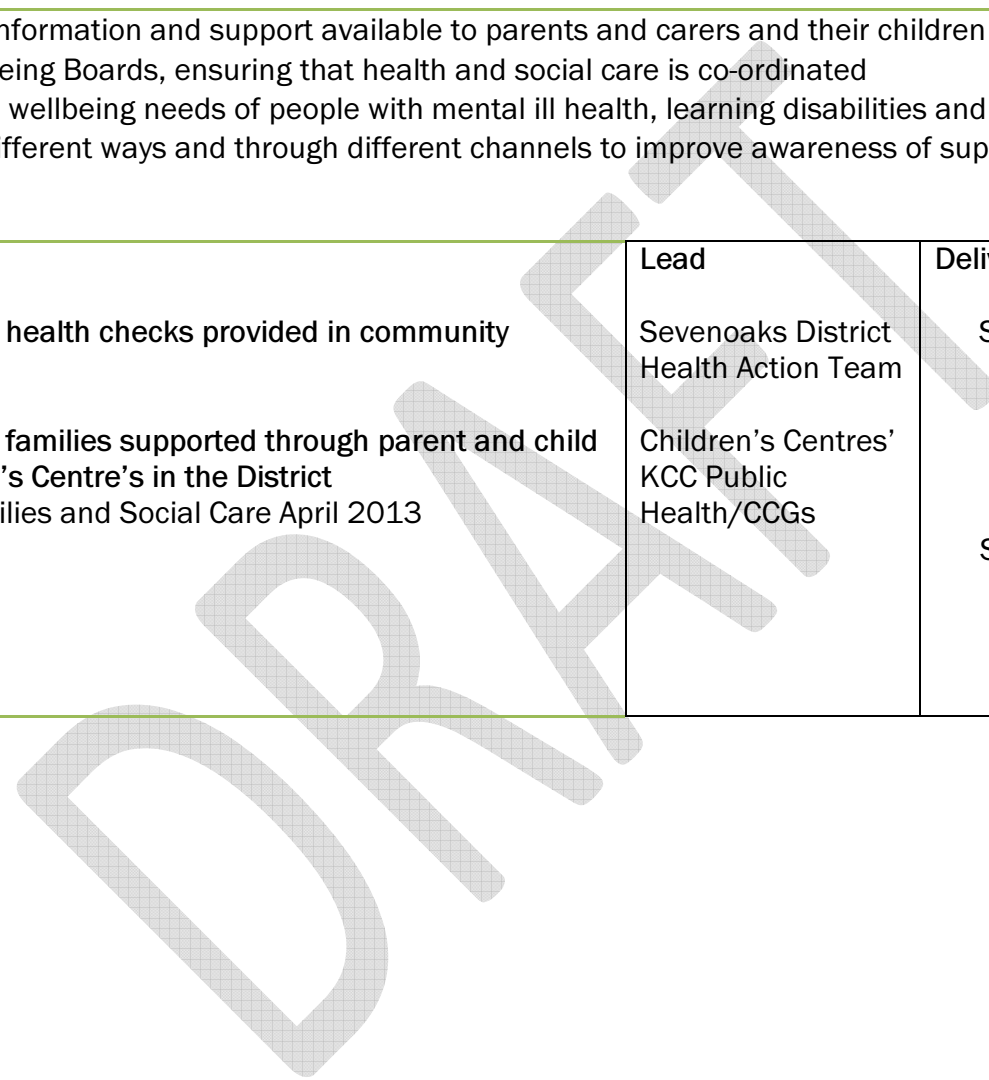
Healthy 2 – Encourage access to health and social care services for all

We will do this by:

- Improving health advice, information and support available to parents and carers and their children through Children’s Centre’s
- Through Health and Wellbeing Boards, ensuring that health and social care is co-ordinated
- Supporting the health and wellbeing needs of people with mental ill health, learning disabilities and physical disabilities
- Providing information in different ways and through different channels to improve awareness of support available

Our targets are:

	Lead	Delivery supported by
<p>Healthy 2.1 Increased number of health checks provided in community settings</p>	<p>Sevenoaks District Health Action Team</p>	<p>Sevenoaks District Health Team (Health Inequalities Action Plan)</p>
<p>Healthy 2.2 Increased number of families supported through parent and child clinics being provided at Children’s Centre’s in the District Baseline: To be provided by Families and Social Care April 2013</p>	<p>Children’s Centres’ KCC Public Health/CCGs</p>	<p>  Sevenoaks Local Children’s Trust Board  </p>



Healthy 3– Reduce risk taking behaviour that affects health and wellbeing

We will do this by:

- Supporting people, particularly young people, to stop smoking
- Reducing teenage pregnancy, improving awareness of sexual health and targeting support to particular areas of need for example:
 - Increasing the number of schools providing Sex and Relationship Education
 - Providing a C card condom scheme from schools
 - Increasing the number of pharmacies offering Emergency Hormonal Contraception and chlamydia testing and treatment
- Supporting people to improve their health by raising awareness of and tackling the harmful effects from drugs and alcohol

Our targets are:

Healthy 3.1. Reduce the rate of increase in alcohol admissions to Hospital through the delivery of partnership interventions
 Baseline: 1241 per 100,000 population 2010/11

Healthy 3.2 Increased number of sexual health and C-Card services in targeted areas Local reduction targets to be agreed as part of the review of the action plan
 Baseline: To be established by the Sevenoaks District Teenage Pregnancy Local Implementation Group

Healthy 3.3 Increased number of smokers who become 4 week quitters
 Baseline: 199 in the period April – December 2012

Lead

Sevenoaks District Health Action Team

Sevenoaks District Teenage Pregnancy Local Implementation Group (LIG)

KCC Public Health/CCGs

Targets supported by

Community Safety Strategy and Action Plan



Sevenoaks District Health Team (Health Inequalities Action Plan)




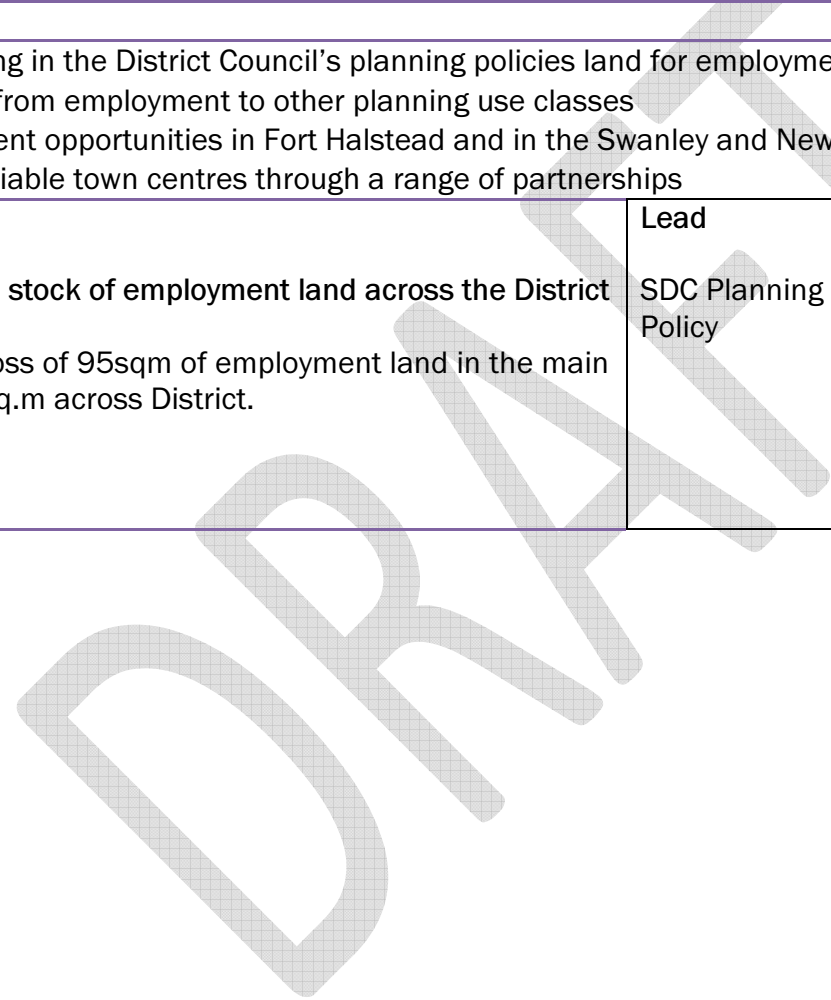
Sevenoaks Local Children's Trust Board



Dynamic Economy – a thriving local economy where businesses flourish and people have skills for employment and tourism is supported

Dynamic 1 – Maintaining a supply of employment land and premises

<p>We will do this by:</p> <ul style="list-style-type: none"> • Allocating and safeguarding in the District Council’s planning policies land for employment use • Resisting changes of use from employment to other planning use classes • Pursuing major development opportunities in Fort Halstead and in the Swanley and New Ash Green retail areas • Encouraging vibrant and viable town centres through a range of partnerships 		
<p>Our target is to:</p> <p>Dynamic 1.1 Maintain the overall stock of employment land across the District every year. Baseline: In 11/12 there was a loss of 95sqm of employment land in the main settlements and a gain of 3155sq.m across District.</p>	<p>Lead</p> <p>SDC Planning Policy</p>	<p>Target supported by</p> <p>Local Development Core Strategy</p> 



Dynamic 2 – Retaining existing businesses and encouraging new businesses

We will do this by:

- Encouraging new businesses through the development and delivery of an Economic Development Strategy
- Enabling home and flexible working through ‘live to work’ units through the allocations in the District Council’s planning policies
- Encouraging, through the planning system, a supply of modern, well-designed business accommodation
- Encouraging and supporting tourism, sustainable rural diversification and the rural economy e.g. Kent Downs AONB South East Sustainable Tourism Project “Our Land our Experiences to Treasure”
- Helping businesses to access funding and growth accelerator opportunities
- Developing a consistent programme of business support
- Lobbying for improved transport services, e.g. to mitigate the negative effects of the London Bridge rail Development

Our targets are:

Dynamic 2.1 Increased net growth in the number of businesses (measured by business rates new accounts created and the number of accounts closed)

Baseline: To be provided at April 2013.

Dynamic 2.2 Tourism economy grown by 2% by 2016 (Measured by the Cambridge Model).

Baseline at 2011 was £178,453,000)

Dynamic 2.3 Economic Development Strategy developed with 75% of actions on target to be delivered in the first year, rising to 80% in the second year and continuing to improve in the third year.

Baseline: New strategy in development (February 2012)

Lead

SDC – Economy Development/
West Kent Partnership

SDC – Community Development/
Visit Kent

SDC Economic Development

Delivery supported by

SDC Economic Development Action Plan



West Kent Partnership Area Investment Framework

Local Development Core Strategy



Kent Downs and High Weald Area of Outstanding Natural Beauty Management Action Plan

Dynamic 3 Improve Skills for Employment

We will do this by:

- Supporting 16-24 year olds into employment through a range of training courses
- Increasing the number of apprenticeships taken up in the District and investigate skills gaps
- Supporting learners with learning disabilities into assisted employment opportunities
- Supporting “troubled families” to access learning and training opportunities through the European Social Funded “Progress –Go Further” initiative and the Government funded Youth Contract
- Improving educational attainment for young people attending schools within Sevenoaks District and investing in schools
-

Our targets are:

Dynamic 3.1 Increased number of young people in apprenticeships at Level 2, 3 and 4

Baseline: baseline and confirmation of targets will be provided in March following the approval of the strategy by KCC.

Dynamic 3.2 Reduce the number of young people who are not in education, training or employment by 1% (as measured by 3 monthly average % for the District)

Baseline: Three monthly average during 2012/13 was 3.98%

Dynamic 3.3 Increased number of young people aged 14-24 accessing learning or training opportunities as a result of the Troubled Families programme Baseline: To be provided in 2013/14 when data from Cohort year 1 becomes available.

Dynamic 3.4 Increase the number of pupils achieving 5 GCSEs or more at grades A*-C who attend schools within Sevenoaks District

Baseline: 42.4% in 2012/13

Lead

KCC Education,
Learning and Skills

CXK Ltd (Previously
Connexions Kent
and Medway)

Sevenoaks District
Troubled Families
Project Board

Delivery supported by


SDC Economic Development Action Plan




Sevenoaks Troubled Family Project



Kent Commissioning Plan for Education
Provision 2012-2017

Dynamic 4 – Improve Broadband connectivity		
We will do this by:		
<ul style="list-style-type: none"> Helping to prove the need and demand for faster broadband Applying for funding to support rural communities in accessing superfast broadband Supporting local communities to find broadband solutions 		
Our target is to:	Lead	Target supported by
<p>Dynamic 4.1 Support delivery of national and county targets to achieve faster broadband for 90% of homes and businesses and a minimum of 2 megabytes for the remaining 10%</p> <p>Baseline: To be established.</p>	SDC Economic Development	<p>SDC Economic Development Action Plan</p> 

Dynamic 5 – Improve the sustainability of the business economy		
We will do this by:		
<ul style="list-style-type: none"> Putting in place a series of workshops to enable local businesses to increase energy efficiency Supplying businesses in the District with Sustainability information packs to increase awareness of schemes and opportunities which they can take advantage of 		
Our target is to:	Lead	Delivery supported by
<p>Dynamic 5.1 Increased number of business assisted each year to improve energy efficiency within their businesses</p> <p>Baseline: 0 businesses assisted during 2012/13</p>	SDC Economic Development	<p>SDC Economic Development Action Plan</p> 

Sustainable Economy – where people can live, work and travel more easily and are empowered to shape their communities

Sustainable 1 – Reduce the need to travel, promote and improve access to key local services and to public and community transport

We will do this by:

- Seeking to ensure that new development is located in the most sustainable locations in the District
- Considering the transport infrastructure implications of commercial, retail and larger residential developments in the District
- Supporting improvements to infrastructure through the Community Infrastructure Levy (CIL)
- Promoting the existing transport links, and working towards more sustainable and integrated transport by seeking to deliver the implementation plan (set for 2018) in the Sevenoaks District Strategy for Transport 2010- 2026 and lobbying to implement recommendations targeted at Sevenoaks District in “Growth without Gridlock”
- Promoting the use of community transport to meet particular needs and supporting the voluntary sector in any funding bid for community transport initiatives
- Promoting the benefits of the Kent Freedom Pass within schools within the Sevenoaks District
- Promoting cycling by identifying potential new routes, highlighting locations for new cycle parking and improving promotion through the Sevenoaks District Cycling Strategy

Our targets are:

Sustainable 1.1 Travel plans produced for 100% of new commercial or retail developments in the District and transport infrastructure and sustainable travel considered as part of S106 agreements for larger residential developments


Baseline: To be provided by KCC April 2013

Sustainable 1.2 Community Infrastructure Levy (CIL) charging schedule providing funds for infrastructure improvements

Baseline: A consultation on a draft CIL charging scheduled for Sevenoaks District was carried out in 2012/13

Sustainable 1.3: Kent Freedom pass promoted in all schools within the Sevenoaks District

Baseline: Awaiting information from Kent Highways



Lead	Delivery supported by
Kent Highways	Local Development Framework  Growth Without Gridlock 
SDC Planning	Sevenoaks District Strategy for Transport 2010-2026
KCC Highways	Sevenoaks District Cycling Strategy

<p>Sustainable 1.4 Supported bus budget sustained annually Baseline: Supported bus budget for Sevenoaks District was £1million (exact figure to be confirmed) during 2012/13. £20,000 of improvements to Sevenoaks Station were delivered during 2012/13</p>	<p>KCC Highways</p>	
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Sustainable 2 – Provide for additional housing development including the right mix of housing types and tenure and smaller homes for older people and meet the accommodation needs of Gypsies and Travellers

We will do this by:

- Having District Council Planning policies in place::
 - Identifying and updating on a yearly basis the supply of specific deliverable housing sites to meet housing needs over a 5 year period
 - Seeking to provide for affordable housing in new developments in response to locally identified housing needs, assisting those unable to afford suitable homes in the open market
 - Promoting housing development to meet the needs of smaller households, older people, housing with mixed tenure and smaller homes to meet the needs in the District
 - Providing small scale affordable housing schemes to meet locally identified needs in rural areas
 - Meeting the accommodation needs of Gypsies, Travellers and Travelling Show People through Planning Policy
- Delivering a housing strategy to support the housing needs within the District

Our targets are :	Lead	Delivery supported by
<p>Sustainable 2.1 75% of Sevenoaks District Housing Strategy and Action Plan delivered, rising to 80% in the second year and improving in the third year. Baseline: To be provided 2013/14</p>	<p>Locality Board Housing Sub-Group</p>	<p>Sevenoaks District Housing Strategy</p>
<p>Sustainable 2.2 Increased percentage of affordable homes achieving the lifetime homes standard Baseline: 11% of completed housing units were encouraged to achieve Lifetime Homes standard. 60% of these units achieved lifetime homes standard.</p>	<p>SDC Planning Policy</p>	<p>Local Development Framework </p> <p>SDC Vision for Balanced Communities </p>
<p>Sustainable 2.3: Maintain an average of 165 dwellings per year over the LDF plan period, 2006-2026, to meet the Core Strategy Housing Provision of 3300.</p>	<p>SDC Housing</p>	




<p>Baseline: There have been 1360 units completed since 2006, which gives a surplus of 370 over the requirement of 990 units and an average of 227 units per year.</p> <p>Sustainable 2.4 Meet the accommodation needs set out in the Gypsy, Traveller and Travelling Show People Accommodation Needs assessment (2012)</p> <p>Baseline: The Gypsy, Traveller and Travelling Show People Accommodation Needs Assessment was agreed in 2012.</p>	<p>SDC Planning Policy</p>	
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Sustainable 3 – Work with local people to deliver strong, active and sustainable communities

We will do this by:

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- Promoting and increasing participation in regular volunteering and community activities
- Supporting the development of Parish and Neighbourhood Plans through the Planning system
- Ensuring that residents are consulted about the issues that affect them and that they are involved in the design and planning of services
- Enable local social, community and cultural activities to flourish for all age groups
- Optimising the use of community spaces, making best use of local facilities e.g. libraries and community buildings

Our targets are:	Lead	Delivery supported by
<p>Sustainable 3.1 Increased number of people volunteering and number of volunteer hours monitored by partner agencies.</p> <p>Baseline: To be established</p>	<p>SDC Community Development</p>	<p>Sevenoaks District Health Action Team</p> 
<p>Sustainable 3.2 Increased number of people who have taken part in major consultations</p> <p>Baseline: As part of the Community Plan consultation 203 people responded to the survey and an estimated further 150 took part in the consultation.</p>	<p>Sevenoaks District Locality Board Officer Delivery Group</p>	<p>Community Safety Strategy and action plan</p> 
<p>Sustainable 3.3 Increased number of neighbourhood bodies and community led projects/plans (including Neighbourhood and Parish Plan)</p> <p>Baseline to be established 2013/14 through annual audit of all partners and LDF Annual Monitoring Review (AMR): The Otford Parish Plan was published for</p>	<p>Sevenoaks District Locality Board Officer</p>	<p>Local Development Framework</p> 

public consultation in June 2012 and will be adopted as a Supplementary Planning Document. Sevenoaks District Council also consulted on three proposed Neighbourhood Plan Areas in June 2012 covering the Parishes of Ash-cum-Ridley, Edenbridge and Shoreham.

Sustainable 3.4 Joined up approach by agencies when considering location and use of community buildings, e.g. libraries. A Libraries Sub-Group of the Locality Board has been set up and receives regular reports about potential use of library buildings.

Delivery Group and all sub-groups

DRAFT

Glossary

Anti-Social Behaviour (ASBO)

Anti-Social Behaviour Orders are statutory measures that aim to protect the public from behaviour that causes or is likely to cause harassment, alarm or distress. An order contains conditions prohibiting the offender from specific anti-social acts or entering defined areas. For more information please visit www.sevenoaks.gov.uk

AONB

Area of Outstanding Natural Beauty. Two AONBs cover the Sevenoaks District and these are the High Weald AONB (covering much of Sussex and parts of Kent and Surrey) and the Kent Downs AONB (covering a quarter of Kent from the White Cliffs of Dover to the London and Surrey borders). For more information please visit www.kentdowns.org.uk or www.highweald.org

CCGs

Clinical Commissioning Groups – (Refers to the two CCGs covering the Sevenoaks District – West Kent CCG and DGS CCG)

CIL

Community Infrastructure Levy (CIL) allows local authorities to secure funding for infrastructure to support development by requiring developers to pay a standard charge per sq m of qualifying new development.

DECC

Department of Energy and Climate Change

GVA

GVA is the value of goods and services produced in the Districts economy and used to measure the overall economic wellbeing of an area.

HS1

High Speed 1. High Speed 1 is the railway between St Pancras in London and the Channel Tunnel and connects with the international high speed routes between London and Paris, and London and Brussels.
<http://highspeed1.co.uk/Who-we-are>

KCC

Kent County Council. For more information please visit www.kent.gov.uk

LDF

The Local Development Framework forms the “spatial expression” of the Community Plan and therefore contains land use policies that reflect the aims identified in the Community Plan. For more information please visit www.sevenoaks.gov.uk

LCTB

Sevenoaks District Local Children’s Trust Board
http://www.kenttrustweb.org.uk/kct/lctb_sevenoaks.cfm

PACT

Partners and Communities Together is a scheme which enables local communities to work with service providers to identify, prioritise and deal with local community safety issues. For more information please visit www.sevenoaks.gov.uk

PCC

Police and crime commissioners (PCCs) will ensure the policing needs of their communities are met as effectively as possible, bringing communities closer to the police, building

confidence in the system and restoring trust. PCCs will make and influence key decisions that will impact on how a local area looks and feels. Their job is to listen to the public and then respond to their needs, bringing more of a public voice to policing and giving the public a name and a face to complain to if they aren't satisfied. <http://www.homeoffice.gov.uk/police/police-crime-commissioners/public/>

SDC Sevenoaks District Council

Sub-groups of Locality
Board Officer Delivery
Group

The Locality Board Officer Delivery Group is the Delivery group for the full Sevenoaks District Kent Locality Board. Sub-Groups include, Sevenoaks Health Action Team, Sevenoaks District Community Safety Partnership, the Sevenoaks Housing –Sub-Group and the Sevenoaks Voluntary Sector Forum.

Sevenoaks District Kent Locality Board

Who are we?

The Locality Board consists of 7 Kent County Council Members and 7 Sevenoaks District Council Members. The Board will be chaired by the Leader of Sevenoaks District Council.

The Board is responsible for supporting, steering and scrutinising the work of multi-agency partnerships serving the District.

The Locality Board will set local priorities for action and deliver the countywide ambitions for the locality.

The Community Plan is delivered by the district and county councils, the health service, the police, the fire service and housing associations together with voluntary groups, businesses and faith communities. Together they make up the Locality Board Delivery Group.



What are the countywide ambitions?

The Vision for Kent 2012-2022 is Kent's Sustainable Community Strategy.

It sets out three Countywide Ambitions for Kent

- Ambition 1 - To grow the economy: For Kent to be 'open for business' with a growing and successful economy and jobs for all
- Ambition 2 - To tackle disadvantage : For Kent to be a county of opportunity, where aspiration rather than dependency is supported and quality of life is high for everyone
- Ambition 3 - To put citizens in control: For power and influence to be in the hands of local people so they are able to take responsibility for themselves, their families and their communities

Within this document, we have identified which local priorities support the ambitions set out in the countywide "Vision for Kent"

How to get involved

If you feel that you or your organisation can make a contribution to delivering the key priorities or the priority outcomes please let us know. For more information or a copy of the Community Plan for Sevenoaks District, please contact:

Community Planning and Projects Officer
Sevenoaks District Council
P O Box 182, Argyle Road
Sevenoaks, Kent TN13 1GP

Telephone: 01732 227000

Fax: 01732 742339

Minicom: 01732 227496

Email: community.plan@sevenoaks.gov.uk

Website www.sevenoaks.gov.uk/communityplan

This publication is available in large print. For a copy call 01732 227414

If you need help communicating with us or understanding the document, we can arrange for an interpreter to help you. Please contact us on 01732 227000 stating your language and telephone number.

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Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

Details of the assessment	
Name of Function/Policy/ Service being assessed	Sevenoaks District Community Plan
Date of assessment	Completed: 22.2.13
Directorate & Service	Community Development
Policy Owner:	Sevenoaks District Kent Locality Board
Name of Officer(s) carrying out assessment:	Alan Whiting

Step 1 Initial Screening for:	
<ul style="list-style-type: none"> new policies/strategies revised policies/strategies policy decisions considering partnership working arrangements procurement/commissioning activities (For assessments identified within the Equality Impact Assessment Timetable 2007-10 please go straight to Step 2).	
Key Questions	Answers/Notes
1	What are you looking to achieve in this activity? Delivery of the Sevenoaks District Community Plan
2	Who in the main will benefit? All residents in Sevenoaks District
3	Does the activity have the potential to cause adverse impact or discriminate against different groups in the community?
	Yes <input type="checkbox"/> Please explain:
	No <input checked="" type="checkbox"/> Please explain:
Note: if the answer is 'yes' then a full equality impact assessment is required – see step 2.	
4	Does the activity make a positive contribution to equalities?
	Yes <input checked="" type="checkbox"/> Please explain:
	No <input type="checkbox"/> Please explain:
Note: if the answer is 'yes' then a full equality impact assessment is required – see step 2.	

Where the screening has identified the need for a full impact assessment, this must:

- be commenced during the drafting stages of a new policy/strategy and fully completed following any consultation period before submitting for committee approval
- carried out before any policy decision is taken
- completed in the planning stages of any procurement exercise

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

	Key Questions	Answers/Notes
Step 2	Scoping the assessment	
1.	What is the overall aim, or purpose of the function/ policy/service?	To improve the social, economic and environmental wellbeing of residents in the District
2.	What outcomes do you want to achieve with this function/ policy/service and for whom?	To make a Sevenoaks District: <ul style="list-style-type: none"> • A safer place to live, work and travel • A place where children have the best start and where people can be supported to lead independent and fulfilling lives • A place where people can enjoy clean and high quality rural environments • A place where people can have healthy lifestyle, access to quality healthcare and health inequalities reduced • A place with a thriving local economy where businesses flourish and people have skills fro employment • A place where people can live, work and travel more easily and are empowered to shape their communities
3.	Who is intended to benefit from the function/service/ policy?	All residents in the Sevenoaks District, people who travel to the District for work or tourism purposes
4.	Who defines or defined the function/service/policy?	The Sevenoaks District Kent Locality Board
5.	Who implements the function/service/policy?	The Sevenoaks District Kent Locality Board Officer Delivery Group
6.	How do the outcomes of the function/service/policy meet or hinder other policies, values or objectives of the public authority (if applicable)?	Please select which corporate priority these outcomes relate to: <ul style="list-style-type: none"> • Safe Communities • Caring Communities • Green Environment • Healthy Environment • Dynamic Economy • Sustainable Economy <p><i>(double click on the text highlighted in grey and remove unrelated priorities)</i></p>

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

	Key Questions	Answers/Notes
7.	What factors could contribute or detract from the outcomes identified earlier?	The actions set out within Safe Communities help to deliver the outcomes identified
Step 3 Consideration of data and information		
8.	What do you already know about who uses this function/service/ policy?	<p>We have collected a significant of information during the 10 years of the current Community Plan vision and 3 year action plan. The partnership is an established partnership (previously the Local Strategic Partnership).</p> <p>The Partnership structure which sits underneath the Sevenoaks Locality Board means that the Community Plan outcomes are scrutinised by Members as well as partners on the Locality Board Officer Delivery Group</p> <p>We have collected a great deal of information about people who use current services as part of the Community Plan consultation and will continue to seek to views of people who use services.</p>
9.	Has any consultation with service users already taken place on the function/service/ policy and if so what were the key findings?	Yes - a full copy of the consultation findings are available on request and a summary is attached (Appendix C1)
10.	What, if any, additional information is needed to assess the impact of the function/service/policy?	<ul style="list-style-type: none"> • None
11.	How do you propose to gather the additional information?	Through regular 1./4ly monitoring from lead agencies identified in the action plan
Step 4 Assessing the Impact		

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

Key Questions		Answers/Notes
12.	Based on what information you already know, in relation to each of the following groups consider whether a) there is anything in the function/service/policy that could discriminate or put anyone at a disadvantage b) for an existing function/service/policy, how it is actually working in practice for each group	
a.	Equality groups	Age No adverse impacts – the Community plan seeks to address issues relating to age
b.		Disability No adverse impacts – the Community plan seeks to address issues relating to Disability. Specific actions for vulnerable groups including people with learning and physical disabilities are included
c.		Gender (<i>inc. Gender reassignment, marital or civil partnership status, pregnancy or maternity</i>) No adverse impacts – the Community Plan seeks to address particular issues around health and the delivery of the Sevenoaks Health Inequalities Action Plan. In addition, the Community Safety Partnership addresses LGBT i.e. (Lesbian, Gay, Bisexual and Transgender) issues.
d.		Race No adverse impacts – the Community Plan seeks to address issues relating to Race and has specific actions regarding the Gypsies, Travellers and Travelling Show People
e.		Religion/Belief No adverse impacts – the Community Plan Officer Delivery Group includes Faith Sector representation
f.		Sexual Orientation No adverse impacts – the plan seeks to reduce victimisation and the Community Safety Plan has specific actions to address LGBT issues.
g.		General <i>i.e. affecting all of the above /other e.g. socio-economic</i> No adverse impacts – the Community plan seeks to address all inequalities, including health, socio-economic and deprivation/rural deprivation and child poverty
Step 5 Reviewing and Scrutinising the Impact		
13.	Have you identified any differential impact and does this adversely affect any groups in the community?	<ul style="list-style-type: none"> Each section of the Community plan seeks to address particular issues raised by Members of the Community; representative groups etc. and seek to ensure equality to all groups. We are aware that particular groups in the community are perhaps more adversely affected by the issues which the plan seeks to address. For example people on low incomes. The plan seeks to reduce disadvantage and improve life chances to children, young people, vulnerable groups, groups from different ethnic backgrounds and people living within pockets of deprivation and people at risk of exclusion.

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

	Key Questions	Answers/Notes
14.	Can we make any changes?	<ul style="list-style-type: none"> • N/A
15.	If there is nothing you can do, can the reasons be fairly justified?	<ul style="list-style-type: none"> • N/A
16.	Do any of the changes in relation to the adverse impact have a further adverse affect on any other group?	No

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

Step 5 continued...		Actions to be inserted into Equality Action Plans		
Based on your answers in Step 5, please finalise your actions here. These actions will then be incorporated into our equality action plans.				
Equality Strand	Action	Outcome/monitoring information and targets	Date for Completion	Responsible Officer
If an adverse impact was found or unmet needs identified, which actions will you put in place to address this:				
	N/A			
If the impact is still unclear, list the actions you will put in place to gather the information you need:				
	N/A			
If you did not find any evidence of unmet needs or adverse impact, list the actions you will put in place to maintain good practice:				
	Ensure each partner organisation has signed up to commitments to deliver the Community Plan in line with equalities statement in the Community Plan	Partners signed up to equalities commitments in plan as well as actions and targets submitted to the Sevenoaks Locality Board	<i>April 2013</i>	Alan Whiting/Lesley Bowles
	Partners held to account regarding actions and commitments in the plan	Partners signed up to commitments in plan and scrutinised through the provision of 1/4ly monitoring information.	<i>April 2013 and monitoring quarterly</i>	Alan Whiting/Lesley Bowles

Appendix C - Equality Impact Assessment Corporate Service Improvement Tool

	Undertake regular monitoring to pick up barriers to services or equalities related issues that require increased focus from the Locality Board Officer Delivery Group	Quarterly monitoring of the Community Plan undertaken	<i>Quarterly over 3 year period</i>	Alan Whiting/Lesley Bowles
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Step 6 Decision making and future monitoring		
	Key questions	Answers / notes
17.	Which decision making process do these changes need to go through i.e. do they need to be approved by a committee/Council?	N/A
18.	How will you continue to monitor the impact of the function/service/ policy on diverse groups?	Please see above. The Sevenoaks District Locality Board Officer Delivery Group will review quarterly monitoring reports of the Community Plan which will then be submitted to Sevenoaks District Council's Social Affairs Committee and the full Sevenoaks District Kent Locality Board
19.	When will you review this equality impact assessment?	The EIA for this one-off event will become standard template for this type of event.
Final steps		
<p>For an existing function/service/policy: Send your assessment to the Equality Policy Officer who will include it in the Annual Equality Report which is made available for consultation.</p> <p>For a new function/service/ policy: Summarise your findings in the committee report.</p>		

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Appendix D - SUSTAINABILITY CHECKLIST:

Name of Officer completing this form: Alan Whiting	Tel Ext no. 7446
Date checklist completed: 21 st February 2013	
Title of policy/strategy/project: Public Consultation Draft of Community Plan 2013 - 2028	

What contribution/impact does this proposal make towards enhancing the Council's commitment to sustainability?

- Tick: (✓) +ve - if the proposal makes a **positive** contribution
 -ve - if the proposal makes a **negative** impact
 ? - if there is **uncertainty** in predicting positive contribution or negative impact
 N/A - if the impact of the proposal is **outwith scope** of proposal

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits	
	+	+	+	0	-	-				-
A. Community Safety										
1) Help to reduce fear of crime		✓								Tackling anti-social behaviour and reducing the fear is a focus point for both the Community Plan by improving information about Police activities in the local community and the Community Safety Partnership Action Plan
2) Help to reduce occurrence of crime		✓								Targets to deliver a low crime rate in the District
3) Help to reduce occurrence of anti-social behaviour		✓								Target to maintain the low percentage of people who say ASB is a very or fairly big problem
4) Ensure developments maximise security and safety using safer by design procedures as appropriate		✓								Specific action to design out crime and a consideration within Planning Policy
5) Encourage individual/community responsibility			✓							Through PACT panels and actions in the Community Plan seeking to increase Neighbourhood Watch.
B. Economy & Work										

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
6) Increase employment opportunities for local people			✓							Both the Caring Communities section “Improve outcomes for young people” and Dynamic Economy “Improve Skills for Employment” will support this
7) Link local production with local consumption			✓							This needs to be improved by recognising role of farmers markets and supporting businesses. The detail will be set out in the Economic Development Strategy. Support is also delivered by the West Kent Partnership and the West Kent Leader Scheme. Also encouraging business networking helps local businesses with local opportunities.
8) Help local and community based businesses to set up and grow and promote rural diversity			✓							West Kent Partnership and the LDF and AONB action plans promote and support sustainable rural diversification. Dynamic Economy supports measures to retain existing businesses and encourage new businesses
9) Value and support unpaid work		✓								The Community Plan promotes and recognises the value of volunteering and has specific actions within “Work with local people to deliver, strong, active and sustainable communities” to increase volunteering. The value of unpaid work is also recognised in support for carers in the plan.
C. Education & Awareness Raising										

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
10) Foster appreciation and care for the local environment			✓							Within AONB Management Action Plans and delivery of the Darent Valley Landscape Partnership Scheme.
11) Improve access to training, education and self-development opportunities for all			✓							See 6. In addition, there are initiatives as part of the Troubled Families scheme to improve access to work opportunities and as part of CSK's targets to reduce NEETS
12) Encourage the adoption of sustainable lifestyles and practices			✓							The Climate Local initiative for Sevenoaks will encourage the adoption of sustainable lifestyle practices in residential and commercial environments. In addition, the plan promotes sustainable travel and preventative health.
D. Equitable Access to Local Facilities & Services										
13) Address inequalities through allocating resources based on need			✓							The Community Plan supports targeting resources at areas in needs, as demonstrated through the creation of a Sevenoaks Health Inequalities action plan, targets to reduce child poverty and focusing on unemployment hotspots in the District
14) Improve access to local services and facilities for local people			✓							The Sustainable Economy has targets to reduce the need to travel, promote and improve access to key local services and facilities
15) Protect local shops and services			✓							There is a need for the Community Plan to seek to resist change of use from office space to residential use. As a result of planning legislation this can now be done without planning permission.

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
16) Ensure access to usable open spaces and meeting places			✓							The Green Environment theme promotes access to open spaces through planning policies. In addition, the LDF promotes retaining services and recreational facilities in rural areas
17) Improve facilities, access and opportunities for people with disabilities, wheelchair users, people with pushchairs and elderly people			✓							The LDF policy and the Sevenoaks District Local Transport Plan promote improved access to facilities. The plan also seeks to improve access to services facilities for vulnerable groups, including, young people, older people and people with learning disabilities. Sustainable Economy also maximise the use of existing facilities and improve access to key local services and to public and community transport
18) Improve opportunities, facilities and access for children & young people		✓								As above. In addition, within Caring Communities, focusing multi-agency facilities and services within children's centres in the District
E. Health										
19) Reduce factors contributing to ill health (e.g. poverty, safety, diet, lifestyle, pollution)		✓								The Caring Communities theme includes actions to reduce poverty and social exclusion. All of the actions within Healthy Environment are relevant
20) Provide support for elderly people and young people and their families		✓								All targets within Caring Communities and Healthy Environment are relevant. In addition some actions within Safe relating to the Troubled Families programme and the

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
21) Provide access to housing, appropriate to need			✓							All targets within Sustainable 2 “Provide for additional housing development including the right mix of housing types and tenures and smaller homes for older people and meet the accommodation needs of Gypsies and Travellers
22) Increase opportunities for residents to partake in regular physical activity		✓								Actions within Healthy Environment aimed at improving physical activity and preventing ill health
23) Increase accessible leisure/ recreation opportunities for young people (i.e. in terms of cost/transport/supervision)			✓							Sustainable Economy seeks to encourage access to key local services and to public and community transport. In addition the Troubled Families Programme and the newly commissioned youth services will aim to improve access to opportunities
F. Local Identity & Heritage										
24) Protect/enhance local heritage and features of cultural, visual and historic identity		✓								Actions within Green 1 seek to “ Maintain the extent of the green belt, conserve and enhance the value of our countryside, particularly Areas of Outstanding Natural Beauty”
25) Contribute to local distinctiveness and promote design quality in new buildings		✓								As above. In addition Sustainable 2, actions to increase the percentage of affordable homes achieving the Lifetimes homes standard.
26) Increase enjoyment/participation in arts, local culture and heritage			✓							Within Green Environment and the delivery of the Darent Valley Landscape Partnership scheme. Within Sustainable Economy, enable local social, community and cultural activities to flourish

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Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits	
	+	+	+	0	-	-				-
G. Natural Environment										
27) Protect/enhance wildlife habitats (e.g. open spaces, trees, hedgerows, private gardens, some buildings, designated sites)		✓								As number 24
28) Increase tree cover, especially broad-leaved woodland								✓		Not an issue raised as part of the consultation but may be covered in some respects by the delivery of the AONB units Management Action Plans
29) Improve/maintain public access to open spaces, wildlife areas and the countryside			✓							As number 24 and 26
30) Protect/enhance landscape quality/heritage and retain open land/countryside			✓							As number 24 and 26
31) Protect/enhance the welfare of captive, domestic and wild animals								✓		Not an issue raised as part of the consultation, but AONB Management Action Plans and the LDF cover protecting bio-diversity
H. Participation, Democracy & Partnership										
32) Involve people in action		✓								The Community Plan seeks to involve people in action in all parts of the plan. Specific actions include PACTs panels, Environmental Visual Audits and ensuring people are consulted on decisions which affect them
33) Involve appropriate partner organisations	✓									The Community Plan is build on partnership. The plan will be overseen by the Sevenoaks Locality Board and delivery driven by the multi-agency Locality Board Officer Delivery Group chaired by Sevenoaks District Council

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
34) Increase access to information by communicating in different ways		✓								This is a theme which has arisen in almost all areas of the Community Plan and individual partnership action plans such as the Sevenoaks District Community Safety Strategy and Action Plan and the Sevenoaks District Health Inequalities Action Plan contain details of how this will be achieved. The partnership recognises that we must use an increased variety of information channels.
35) Effectively involve local people in decision making, especially under-represented groups including young and elderly people			✓							As 32. In addition each partnership action plan has detailed targets about how they will involve local people in decision making.
I. Pollution										
36) Contribute to minimising or preventing incidences of localised flooding			✓							Within the Green Environment, there are specific measures provided through the LDF to avoid development in areas likely to flood.
37) Protect/enhance quality and availability of ground, surface and drinking water			✓							Conserving natural resources features as a part of the existing LDF and sustainability measures set out in planning policy. In addition, this will feature in the assessment in risks and opportunities contained in the Climate Local Strategy that will be developed.
38) Prevent/reduce land contamination and dereliction			✓							Not a part of community priorities. The LDF has targets to build on previously developed land. The Community Safety Strategy Environmental Visual Audits seek to improve community safety and reduce dereliction.

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
39) Prevent/reduce air, noise and light pollution			✓							Targets will be contained with Climate Local when developed and Safe Communities captures anti-social noise. Air and light pollution did not feature as part of the community priorities
40) Ensure the appropriate use and disposal of hazardous materials									✓	Not a part of Community Priorities
41) Prevent an increase in waste production, fly-tipping, littering, dog fouling			✓							Actions within Safe Communities to reduce fly-tipping and littering. Specific actions within the Community Safety Strategy and action plan also make a positive contribution
J. Resource Use, Energy & Waste										
42) Minimise use of energy, water, minerals and materials (e.g. paper)			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
43) Increase use of renewable energy sources (wind, water, wave, biomass, solar gain)			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
44) Increase re-use and recycling of water, minerals, materials and waste			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
45) Ensure the use of environmentally friendly/recycled materials			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
46) Ensure the use of wood from sustainably managed sources			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
47) Use brown field sites or vacant buildings rather than greenfield land			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
48) Ensure buildings are designed for a long life-span/future change of use			✓							Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF. Specific action within Sustainable Economy to ensure affordable homes meets the Lifetime homes standard.
K. Transport & Access										
49) Reduce the number and length of car and lorry journeys			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
50) Promote the movement of people by walking and cycling to reduce car dependency			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.

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Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
51) Improve conditions and facilities for pedestrians and cyclists			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”. Particular actions to deliver the Cycling Strategy and within Safe Communities, actions to improve the safety for pedestrians and road users by reducing the number of people killed or seriously injured on local roads in Sevenoaks
52) Increase use, availability & access to public transport particularly for disadvantaged groups			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
53) Make use of new technologies/alternative fuels			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.

12. What changes will be made to the proposal as a result of using the sustainability checklist?

12.1 Community Safety
12.2 Economy & Work
12.3 Education & Awareness Raising
12.4 Equitable Access to Local Facilities & Services
12.5 Health
12.6 Local Identity & Heritage

12.7 Natural Environment
12.8 Participation, Democracy & Partnership
12.9 Pollution
12.10 Resource Use, Energy & Waste
12.11 Transport & Access

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13. Sustainability Implications Statement

Please refer to guidance notes

The Council's Environmental Policy Statement is applicable to all decision making. Taking this into account, please say what significant beneficial/adverse sustainability implications are contained in this document.

E.g. A positive contribution to recycling because....

A negative impact on combating crime because....

A positive contribution to all areas covered as part of the Sustainability checklist. The Community Plan is a strategic level partnership plan that seeks to provide sustainable ways of improving the social, economic and environmental wellbeing of residents in the District. The 6 themes, Safe Communities, Caring Communities, Green Environment, Healthy Environment, Dynamic Economy and Sustainable Economy provide the framework for improvements that will be made over the next three years and a vision that covers a 15 year period. There is a significant degree of cross over between the themes and delivery of the plan will make a positive contribution and builds on areas where we can make a more effective contribution by working together in a more effective, integrated and coordinated way.

14. It is recognised that when making the above decisions about sustainability impact, compromises and choices have to be made. Please list below any changes which were considered, but not proposed for implementation, giving the reasons for your choice:

Changes Considered	Reasons for non implementation
1.	
2.	
3.	
4.	

Director's signature: _____

Date: 21.2.13 _____

Please send completed Sustainability Checklist to:
Simon Davies, Partnership & Project Officer, Community Development Team.